

CITY OF BRODHEAD COMMON COUNCIL MINUTES
Monday, March 14, 2016

Present: Mayor Pinnow, Alderman Nyman, Hale, Anderson, Bernstein, Fox and Rosheisen. City Clerk Withee and City Attorney Mark Schroeder. Youth representatives Chris Dodd, and Cheyenne Brady.

Absent: Youth representatives Magali Jimenez and Dawson Keller.

Mayor Pinnow called meeting to order at 7:00 PM. Roll call vote shows all Aldermen present.

Clerk Withee swore in new police officers Michael Cass, Vanessa Neumann and Brad Cheske.

Committee Restructuring: Mayor Pinnow stated that Clerk Withee has been working to streamline committees. Clerk Withee reported that the city is in the process of combining Emergency Management with Public Safety and Public Works with Forestry and Native Plants. The goal is to change committees that can be changed to a structure of 3 citizens and 1 alderperson. Attorney Schroeder advised that some committees are set by state statute and cannot be changed. The council will need to determine the amount of committee members and the exact name of committee if it is combined or changed. Council will also need to direct the city attorney's office to prepare necessary ordinance and resolutions. Mayor Pinnow would like council members to talk to committees for their opinions. Clerk Withee stated that the goal is to implement changes by the reorganizational meeting on April 19, 2016.

Park Board: Director Boegli advised that tomorrow is the last dodgeball game. Next Thursday the committee will interview seasonal employees. VFW representative Joel Steinman has applied for a Class B License to serve alcohol at adult league games on Tuesday, Wednesday and Thursday. Parks Committee has no issue with the license.

Public Works: Rory Strehlow requested council approval regarding phosphorus choice. Public Works Committee has made a recommendation to go with the Water Quality Trading. He introduced Greg Gunderson from MSA to discuss the options and answer questions. The treatment plant upgrade estimated cost is \$4.2 million and the water quality trading's estimated cost is \$1.2 million. Discussion. Strehlow stated that there is a contingency fund available that can be used to fund the first phase of the project. Motion by Fox to move forward with the Water Quality Trading option not to exceed \$25,000 with funding from the sewer plant contingency funds. Second by Anderson. Youth advisory vote two ayes. Council vote six ayes. Motion carried. Greg Gunderson stated they will be back in July with a summary from Phase One.

Library Board: The new library director Angela Noel introduced herself to the council. Council welcomed Angela and looks forward to working with her.

Emergency Management: Bernstein advised council that the committee has voted to merge with Public Safety. There are training sessions at the airport with a full scale mock disaster training in July.

Public Safety: Chief Hughes presented council with a Temporary Class B application for the VFW Post to serve alcohol at Legion Park during adult ball games on Tuesday, Wednesday and Thursday from May through August with the exception of Covered Bridge Days. The application has been approved by the Park Board. Motion by Bernstein to approve application as presented. Second by Fox. Youth advisory vote two ayes. Council vote six ayes. Motion carried.

Chief Hughes presented council with a Temporary Class B for the 3rd Annual Pearl Island Gala this has not gone through public safety but he discussed with the two alder representatives that are on Public Safety prior to the meeting and they had no issues with the application. The event will be held at the former fitness center on April 2nd. Motion by Fox to approve application as presented. Second by Nyman. Youth advisory vote two ayes. Council vote six ayes. Motion carried.

Police Chief Hughes presented operator license applications for Alexandria Torgeson, Crystal Mason,

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Angela Millard and Jared Pickens. Motion by Nyman to approve the applications as presented. Second by Hale. Youth advisory vote two ayes. Council vote six ayes. Motion carried.

Police Chief Hughes presented a bartender license for Mark Hicks with a recommendation to deny based on the Public Safety Committee recommendation stating a background check showed several charges in the last three years, misdemeanor offences, and ordinance violations. Citing Resolution Establishing Guidelines for Issuance of Alcohol Beverage Licenses Section D (2) Habitual Law Offender. Motion by Fox to deny the bartender license. Second by Nyman. Youth advisory vote two ayes. Council vote six ayes. Motion carried.

BID Board: Mayor Pinnow stated he has no property or business downtown and he will be resigning from the committee. The board will be finishing Tinkers Garden by adding a cement picnic table and benches.

Collaborative Committee Meeting: Fox stated that they met on Monday March 7 with a very good turnout. A representative from South West Regional Planning discussed comprehensive plan options and outlined the process. If they were selected to help the city with the comprehensive plan it would range in cost from \$10,000 - \$34,000. Nancy Mistle from the WI Department of Administration was invited to give funding options for the Senior/Community Center. Joe DeYoung also discussed funding options. ATV trail was also discussed. Next meeting recommended by UW Extension is to discuss Senior/Community Center exclusively due to funding and grants deadline is May. Members from SWRP will attend the next Plan Commission meeting.

Water & Light Commission: Hired new lineman Clint Beavers who started March 2nd.

Buildings & Grounds: Nyman advised that he fixed the light in women's bathroom and other repairs in the clerk's office have been done.

Plan Commission: Attorney Schroeder stated that Roger Berg and his son-in-law presented a concept plan for duplexes to be built in TID 6. Plan commission indicated they were interested in the proposed development. This will involve reconfiguring of lots and rezoning.

Motion by Anderson to enter into closed session. Second by Fox. Roll call 6 ayes. 0 nays. Motion carried.

Closed Session per WI State Statutes Section 19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Re: Purchase of Land

Motion to return to open session by Anderson. Second by Bernstein. Six ayes. Motion carried.

Motion by Anderson direct that an item be placed on the next council agenda for Vierbecher to present information regarding creation of a TIF district. Second by Bernstein. Six ayes. Motion carried.

Personnel & Insurance: Proposed updates to the Personnel Manual. Fox advised there is a special meeting set for March 21st to review and approve changes. Fox requested that issues from council be brought to the personnel committee's attention before the 21st.

Mayor Report: Mayor Pinnow asked if council is still interested in continuing with the Attendance Policy. We do not currently have any issues with attendance. Consensus of council is to continue with policy. Mayor Pinnow asked council if they want to continue to have 2 meetings per month. Sometimes the third Tuesday falls the day after the second Monday. Discussion. Consensus is to leave it the way it currently is until committee restructuring has been completed.

Motion by Bernstein to not hold second meeting in March. Second by Anderson. Six ayes. Motion carried.

Mayor Pinnow stated that the Pearl Island Gala will be held on April 2nd. He would like the city to be

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represented and requested that council let Clerk Withee know if they are interested in attending the cost is \$50 per person.

Mayor Pinnow address issues regarding the new Building Inspector. The purpose of hiring SAFEbuilt was to enforce the ordinances we have in place and to do their job to the best of their ability for the city. The goal is to keep residents safe. There have been misconceptions about a huge fine assessed against a property owner and this is not true. There have been no fines issued to any residents.

Clerk Withee advised that the city is working on creating a structure for all committees to follow for their agendas. The clerk's office is requesting that all agenda's be to their office by noon on the Friday prior to the meeting and draft minutes be submitted within one to one and a half weeks after the meeting. Final meeting minutes can be sent after they are approved by committees at their subsequent meetings.

Mayor Pinnow stated that April 4th is local government day for the Green County Highway Commission. Clerk Withee will have information in her office if anyone is interested. The school district is holding a referendum information meeting on Monday, March 28 from 6-7pm at the High School auditeria.

Future Agendas: Presentation on Municipal Court with Decatur Township, city financial plan, March 30th UW Extension and Youth in Government Council Representatives will be conducting interviews for next Youth in Government representatives.

Attorney Report: No report.

Adjournment: Motion to adjourn by Anderson. Second by Nyman. Six ayes. Adjourned at 8:28 p.m.

Douglas A. Pinnow, Mayor Approved this 11th day of April 2016.
Teresa Withee, City Clerk