

**CITY OF BRODHEAD COMMON COUNCIL MINUTES
MONDAY, August 10, 2015**

Present: Mayor Pinnow, Alderman Nyman, Hale, Anderson, Bernstein, Rosheisen and Fox. City Clerk Withee and City Attorney Mark Schroeder.

Mayor Pinnow called meeting to order at 7 PM. Roll call vote shows all Aldermen present.

Mayor Pinnow thanked everyone involved with another successful covered bridge days.

Minutes: Motion by Bernstein to approve the minutes from July 13, 2015, July 21, 2015, and July 30, 2015 with corrections. Second by Hale. Six ayes. Motion carried.

Audit/Finance Committee: City Clerk Withee presented a Budget Resolution Amending the Clerk/Treasurer Training Budget for 2015 that was recommended by the Audit/Finance Committee to increase the training budget. Motion by Bernstein. Second by Anderson. Six ayes. Motion carried. City Clerk Withee presented an Agreement with Green County as to Delinquent Special Assessments and Charges. The agreement states that Green County will continue to settle in full each August with the city but in the event that the county must foreclose on a property any uncollected special assessments or charges would have to be refunded back to the county. Motion by Hale. Second by Nyman. Six ayes. Motion carried.

Park Board: Director Boegli stated that the summer programs are winding down. They are hoping to keep pool open until August 30th. Flag football registration is now open with September 12th as the start date. Anderson asked about the wading pool being only half full Director Boegli stated he will look into this.

Public Works: Director Vogel presented the Compliance Maintenance Annual Report Resolution this addresses how the plant operated in 2014. He stated that we had a very good year with no major problems, breakdowns, or violations. There is no requirement for the city to make any immediate changes. They are working on phosphorus changes and determining the cost involved. They will look into the most cost effective options for the city. Director Vogel read the resolution for the council. Motion by Fox. Second by Anderson. Six ayes. Motion carried.

Forestry and Native Plants: No Report

Pearl Island Committee: Director Vogel stated he has submitted a letter to the editor regarding the lake issues. He is meeting with DLMRA next week.

Library Board: Director Busch presented the July numbers. 5,428 Visits, 6,433 Items out, 197 e-books. 16 new library cards issued. 184 items added. Public use of library rooms; VFW Room-6, Small Study Room-20, Program Room-4, History Rm-3, in addition to library specific programs. The summer library program has wrapped up and they are beginning preparations for Story Times which will resume in September and toddler time will begin in October. Movie nights were well received and they plan on continuing to offer these monthly. Friends Book Sale will be held Thursday – Saturday in the Library Program Room during regular library hours.

Economic Development: Fox reported that the “For Sale” sign has been placed at E 9th and 19th Street to advertise for the cities industrial park with two more signs to be placed in the near future. Greg Petras from Kuhn North America gave a presentation. Director Busch and Fox met regarding economic development on the website. Cara Carper is the new chamber director in Monroe.

Emergency Management: No Report

Public Safety: Police Chief Hughes presented Cardinal Crest Mobile Home park renewal application. He

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asked if the council wished to put any restrictions on the license due to the fencing issue. The owners of the mobile home park have proposed placing bushes again rather than fences. Director Vogel stated he would not agree to bushes again. He met with them and they stated they needed to go back to the owners to get approval for fencing and he has not heard back from them. Motion by Bernstein to table the approval of the permit until they erect a property boundary fence. He requested the City Attorney draft a letter to the Mobile Home Park regarding said motion. Second by Nyman. Six ayes. Motion carried.

Licenses/Permits – Police Chief Hughes presented applications for Operator Licenses for Janet Cook, Janessa Arnsmeier and Alicia Condon with recommendation for approval. Motion by Fox. Second by Nyman. Six ayes. Motion carried. Application was presented for Kelly Chambers with recommendation for denial due to two OWI's within the last two years. Motion by Nyman to deny Chambers application for operator license based on the two OWI's noted. Second by Anderson. Six ayes. Motion carried. A public event application was presented by the Chamber of Commerce for Autumn Fest on September 26th and an application from the High School Student Council for the Homecoming Parade on September 18th. Motion by Fox. Second by Anderson. Six ayes. Motion carried. Discussion regarding a Fee for Temporary Operator License of \$10. Mayor suggested that the city not charge a fee since these are obtained for volunteer and charity type events that bring people into the community.

Chief Hughes presented a resolution for Guidelines to Issuance of Operator's Licenses. Public safety has approved and the City Attorney has reviewed. Attorney Schroeder stated there was an updated guideline emailed out this morning with two modifications to all council members. Motion by Nyman. Second by Fox. Six ayes. Motion carried.

Chief Hughes presented a Heavy Truck Parking Ordinance. Attorney Schroeder advised that this will need a public hearing before the Plan Commission with a Class 2 notice. Discussion by council members were addressed by Chief Hughes. Attorney Schroeder stated this does not allow for parking in the street only in driveways. Motion by Anderson to forward to Plan Commission for a Public Hearing. Second by Nyman. Six ayes. Motion carried.

Fire District: Anderson stated they are looking into purchasing a new fire truck. Discussion regarding a bill received from the Fire District to the City for a fee for service. Attorney Schroeder requested the bill be forwarded to him for review.

BID Board: Tinkers Garden is complete.

Senior Citizens: No Report

Tech Committee: Director Nikki Busch stated that with the training of Alderperson Fox all members are updated on training for the City Website.

Water & Light Commission: Bernstein stated that they are looking into providing committee members with tablets for meeting attendance. Fox asked why sewer is separate billing from W&L. Director Vogel stated that sewer is controlled by the DNR and W&L is controlled by the PSC to monitor fees and spending. Attorney Schroeder explained how the two entities are regulated and why they are separate.

Historic Preservation Commission: Fox stated they received a request for a new sign from Fluid Motion Martial Arts.

Buildings & Grounds: No Report

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Sub-Committee Senior/Community Center: Ellyn Popanz reported that they have met numerous times. They have considered both new and existing buildings. They are looking into grants and the matching requirements. Currently looking at a center that would hold up to 400 people. The building needs to be bigger due to storage needs. Ellyn stated that they will install a large door for vehicles to enter and hold auctions in case of inclement weather. The next meeting is Thursday at 6pm.

Plan Commission: Attorney Schroeder stated there was a discussion regarding a site plan for Kobussen. After the discussion the site plan was approved contingent upon meeting several requirements. Kobussen will need to obtain several variances and once they further comply with the other requirements they will begin building.

Personnel & Insurance: City Employee Retirement Notice – Bernstein stated that Deputy Clerk Popanz will be retiring in February and the city will be looking into hiring a replacement.

Closed Session per WI State Statutes Sec. 19.85(1) (c), to discuss progress of Police Union Negotiation Committee

Motion by Nyman to go into closed session. Second by Anderson. Roll call. Six ayes.

Motion by Bernstein to return to open session. Second by Anderson. All ayes. Motion carried.

No formal action taken but Fox advised that council has directed negotiators to set meetings to begin police union negotiations and to work with personnel on language in the personnel manual.

Mayor Report: Future Agendas – Police Contract Negotiations, Budget, Employee Evaluations. Committees –Audit/Finance, Economic Development, and Senior Center are seeking members

Attorney Report: Agreement for City to Purchase Parcel 2 located at 700 McEwen Street regarding County E project. Peter Miesbauer has been contracted by the city to handle the easements. The cost of the easement is requested at \$1,150. Motion by Bernstein to pay the necessary fees to obtain the easement and approve Nominal Payment Parcel and Statement to Construction Engineer forms. Second by Fox. Six ayes. Motion carried.

Adjournment: Motion to adjourn by Anderson. Second by Fox. Adjourned at 8:42 p.m.

Douglas A. Pinnow, Mayor Approved this 18th day of August, 2015.