

CITY OF BRODHEAD COMMON COUNCIL MINUTES
Monday, October 12, 2015

Present: Mayor Pinnow, Alderman Nyman, Hale, Anderson, Bernstein, and Rosheisen. City Clerk Withee and City Attorney Mark Schroeder.

Absent: Alderman Fox

Mayor Pinnow called meeting to order at 7:00 PM. Roll call vote shows all Aldermen present. Except Alderman Fox.

Minutes: Motion by Bernstein to approve the minutes from September 14, 2015 and October 5, 2015. Second by Rosheisen. Student advisory vote four ayes. Council vote five ayes. Motion carried.

Audit/Finance Committee: Rosheisen advised the meeting will be held tomorrow at 5:30pm.

Park Board: Director Boegli stated they are in the fifth week of flag football with two weeks left. Saturday the game will be played on the High School football field, volleyball begins Wednesday night and they will begin removing leaves from the parks soon.

Alderman Fox joined the meeting at 7:05pm

Public Works: Director Vogel introduced a Resolution Requiring the Repair of an At-Grade Crossing at West 3rd Avenue. Attorney Schroeder stated this is the first step to ask the commissioner of railroads to investigate the need for repair at West 3rd Avenue. Motion by Bernstein to approve the resolution. Second by Rosheisen. Student advisory vote four ayes. Council vote six ayes. Motion carried.

Forestry and Native Plants: No Report

Pearl Island Committee: Director Vogel stated four picnic tables have been placed at the dam park. Two grills were donated and will be placed at the park as well. Resurfacing will begin between County F and Decatur Road.

Library Board: Director Busch presented the September numbers. 4,055 Visits, 5,460 Items out, 167 e-books. 15 new library cards issued. 344 items added. Public use of library rooms; VFW Room-12, Small Study Room-37, Program Room-8, History Rm-9, in addition to library specific programs.

Toddler time for children 12 to 36 months is being held Thursdays at 10am through the end of October and will run again in late winter. Storytime theme is "A Hiking We Will Go!" Adult book club is reading "Truck, a Love Story" by Michael Perry for October and will meet on the 21st. Upcoming movie nights (free popcorn and drinks) Saturday, October 24th at 6pm will be Jurassic World (rated PG13) and Saturday, November 14th at 6pm will be "Inside Out" (rated PG). Famous Wisconsin author Linda Godfrey will present "Beast of Bray Road, Michigan Dogman, and Midwest Bigfoot" on Tuesday, October 27th at 6pm. She will have copies of her books to purchase for signing.

Economic Development: Alderman Fox met with department heads, the city engineer and building inspector to discuss streamlining the development process for the city. Green County Development Corporation will meet on Thursday at 7:30am they are updating all description for Green County. Mayor Pinnow discussed the strategic planning meeting. The goal is to have better communication within city government but also to include organizations outside such as the Brodhead Chamber. Another goal is to bring the ATV trail from Monroe to Brodhead. The next joint meeting will be the 4th Monday in January. Fox looked at smart growth from 10 years ago and stated that we are on task with that.

Emergency Management: No Report

CITY OF BROADHEAD COMMON COUNCIL MINUTES
Monday, October 12, 2015

Public Safety: Police Chief Hughes approved an operator license for Shonna Podolak. Motion by Fox to approve license as presented. Second by Nyman. Student advisory vote four ayes. Council vote six ayes. Motion carried.

Fire District: Anderson reviewed the Fire District budget. Hale stated he doesn't know where the budget can be reduced. Alderman Hale and Anderson are unsure if this is the final Fire District Budget and if it has been passed by the District Board as their final budget. The Fire District is requesting a 27% increase over last year's budget. Attorney Schroeder stated that general levy limits restrict municipalities in their ability to raise their budget by only 2% plus the consumer price index. Clerk Withee stated that the CPI has not been released for this year. Based on last year's CPI of 1.7% this would only allow the district budget an increase of 3.7% or approximately \$9,228 over last year's budget. They are currently asking for \$85,782 over last year's budget. Motion by Fox to direct that the Fire District not increase their budget more than 3.7%. Second by Anderson. Student advisory vote four ayes. Council vote six ayes. Motion carried.

BID Board: No Report

Senior Citizens: No Report

Tech Committee: No Report

Historic Preservation Commission: Fox stated the committee took a walking tour of the business district on October 27th.

Buildings & Grounds: No Report

Water & Light Commission: No Report

Plan Commission: Attorney Schroeder stated that the Plan Commission recommended the Housing Stock Improvement Program. Presentation by Dan Lindstrom of Vierbicher. Discussion by Council with Dan Lindstrom. Attorney Schroeder noted that the copy the council has in front of them is everything the Plan Commission approved but does not have the 90% in the wording. Clerk Withee will get the final document to Council. Motion by Bernstein to approve the Housing Stock Improvement Plan with changes. Second by Fox. Student advisory vote four ayes. Nyman asked how much money is available to borrow. Attorney Schroeder stated there is up to \$100,000 available in the TID Fund. Council vote six ayes. Motion carried.

Personnel & Insurance: Bernstein stated discussion have begun on how to replace building inspector. Options are to hire like we did for Ryan or go through a firm with the hours to increase. He contacted Evansville and they hired a firm and he will also contact MSA to get further information. Everyone is in agreement that hours should increase and should be daytime hours. Fox would like to check into cost before hours are determined.

Motion by Bernstein to enter into closed session. Second by Nyman. Roll call 6 ayes. 0 nays. Motion carried.

Closed Session per WI State Statutes Sec. 19.85(1) (c), to consider Employee Salaries, Wages & Benefits. Re: Part-Time Public Safety Telecommunicator

Closed Session per WI State Statutes Sec. 19.85(1)(e), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Re: Police Union Negotiations

CITY OF BRODHEAD COMMON COUNCIL MINUTES
Monday, October 12, 2015

Motion to return to open session by Bernstein. Second by Anderson. Six ayes. Motion carried.

Motion by Bernstein to approve the conditional offer of employment for Vanessa Neumann as public safety telecommunicator starting at \$10.00/hour to increase to \$11.80 after training. Once Vanessa is done with field training, approximately 6 weeks, a conditional offer will then be extended to Laurie Keller. Starting wage is \$10.00/hour during training and \$11.80/hour after training. Second by Rosheisen. Six ayes. Motion carried.

Mayor Report:

Future Agendas: Budget, Police Negotiations, Better Brodhead Presentation, update on building inspector. Fox asked that all committee members report to council at each meeting. Clerk Withee stated all minutes as received are posted on the website but will email them to council members as well.

Attorney Report: Attorney Schroeder presented the proposed vacant land lease agreement with Stoughton Trailers on a month to month basis. They are requesting to park trailers on city property. The terms are similar to the previous lease with them paying the city \$500/month and may be terminated with not less than 30 days' notice. Motion by Bernstein to approve lease. Second by Hale. Six ayes. Motion carried.

Second item relates to Kobussen site plan that was approved by Plan Commission. Two variances need to be granted by council for the plans to be approved and one will go before the Board of Appeals. First is a variance for sidewalk, they are requesting that no sidewalk be installed on their property on 2nd street. Currently 398-5 A (3) (B) requires sidewalk within a year of new construction. Motion by Bernstein to allow the variance requesting no sidewalk in the Kobussen development property. Second by Anderson. Six ayes. Motion carried.

Attorney Schroeder presented a second variance that addresses the driveway setback requirement. One to access 2nd Street and a second to access to Highway 11. The second street access would be located within 35 feet of East 8th Avenue. There is no actual street in place for East 8th Avenue only a right of way to the city. The city does not anticipate a street being placed in that area. Department heads have no objection to this variance. Requirement is per 236-2 E (2). Mayor Pinnow stated that the intention is to have the driveway furthest East on their property and bus traffic will only travel to the East out to 9th Street. Motion by Bernstein to allow the variance for the second street driveway for the Kobussen project. Second by Hale. Six ayes. Motion carried.

Adjournment: Motion to adjourn by Nyman. Second by Hale. Six ayes. Adjourned at 8:20 p.m.

Douglas A. Pinnow, Mayor Approved this 20th day of October 2015.