

CITY OF BRODHEAD COMMON COUNCIL MINUTES
Monday, September 14, 2015

Present: Mayor Pinnow, Alderman Nyman, Bernstein, Rosheisen and Fox. City Clerk Withee and City Attorney Mark Schroeder.

Absent: Alderman Hale and Anderson

Mayor Pinnow called meeting to order at 6:30 PM. Roll call vote shows all Aldermen present except Hale and Anderson.

PUBLIC HEARING – Proposed Lift Station Facilities Plan

Open Public Hearing

Greg Gunderson from MSA gave a brief overview of the Lift Station Project

Alderman Hale and Anderson joined the meeting at 6:38pm

No action needed as this is a required informational public hearing only.

Close Public Hearing at 6:40pm

Motion by Fox to move agenda item Youth in Government Swearing in Ceremony and place it after Historic Preservation. Second by Anderson. Six ayes. Motion carried.

Minutes: Motion by Fox to approve the minutes from August 18, 2015. Second by Hale. Six ayes. Motion carried.

Audit/Finance Committee: Rosheisen made a motion to approve the following checks: Adult Ball CK 467 – 472, \$4,353.28, BID Savings CK 1283 - 1288, \$7,584.40 BID CK 1311 – 1315, \$160.51, Sewer Fund CK 7401 to 7418, \$28,776.78, General CK 73534 To 73645, \$391,820.09. Seconded by Bernstein. Roll Call 6 ayes. 0 nays. Motion carries.

Treasurers Report. Mayor asked for a motion to approve the Treasurer's Report. Motion by Bernstein to approve Treasurer's Report. Second by Anderson. Six ayes. Motion carries.

Budget to Actual as of August 31, 2015. No questions. Clerk Withee stated she will have budget information to department heads to begin budget process by mid-week.

Park Board: Director Boegli stated that swimming pool has been winterized. Saturday flag football has begun, they have 19 teams with over 130 kids involved. The program runs until October 24th. Winter volleyball sign up is going on now. Fall cleanup has begun.

Public Works: Director Vogel introduced a Resolution Authorizing Representative to Sign and Submit Recycling Grants to Responsible Units. This will allow the City Clerk to submit recycling grant applications on behalf of the city. Motion by Anderson to approve the resolution. Second by Hale. Six ayes. Motion carried.

Director Vogel stated that Stoughton Trailers has submitted a request for use of city land. Attorney Schroeder recommended that the city enter into a lease agreement with Stoughton Trailers similar to what they have done in the past. Attorney Schroeder will draft a lease for review at the next regular council meeting. Fox asked that something be included for potential sale of the land. Motion by Fox to have Attorney Schroeder draft the necessary paperwork. Seconded by Anderson. Six ayes. Motion carried.

Director Vogel requested approval to advertise Dam repairs for bids. He stated they would like to go out for bids early this fall. Work will not start until spring or summer and be finished before the end of 2016. Motion by Bernstein to have MSA prepare the request for proposal to seek bids. Second by Hale. Brief discussion by council and Director Vogel. Six ayes. Motion carried.

CITY OF BRODHEAD COMMON COUNCIL MINUTES
Monday, September 14, 2015

Director Vogel questioned if the council had something in place to charge residence for the 17th Street Project Special Assessments. There are some minor things that need to be finished with the 17th street upgrades and some trees need to be replaced. In the past there has been a special assessment for sidewalk and curb. This will affect residence from West 5th to West 8th. Fox asked how many people this affects. Vogel did not have an exact number or average dollar amount per residence that this will cost. Mayor Pinnow stated that charging residences 20% has been the past practice of the city. Vogel stated the curb would be approximately \$7,200 and sidewalk cost would be approximately \$14,700 divided by the residents. Mayor Pinnow stated we have provided a financing program to the residence that are affected and have allowed them seven years to pay the special assessment costs. Mayor Pinnow stated we need to check previous minutes and confirm the council's decision regarding the 20% special assessment. Motion by Fox to table until the next meeting for further information. Attorney Schroeder stated that council could draft a preliminary resolution to direct city engineers to prepare a report for the special assessment charges and council could then proceed with their recommendations, modify their recommendations or not follow their recommendations. Second by Anderson. Six ayes. Motion carried.

Director Vogel stated that the Railroad Crossing at West 3rd Avenue is getting very bad and he has been trying for past 3 years to get the railroad company to repair the crossing. He stated this is a fire route and a high traffic area. Vogel requested that Council send a formal letter from the city to the railroad, DOT and possibly to the Wisconsin representatives. Motion by Bernstein to direct the City Attorney to draft a letter to the railroad company. Second by Rosheisen. Attorney Schroeder stated he believed it would carry more weight if it was signed by the Mayor and Council Representatives. Bernstein amended motion to include a letter from City Officials. Second by Rosheisen. Six ayes. Motion carried. Vogel stated that council members could also call the Wisconsin representatives.

Forestry and Native Plants: No Report

Pearl Island Committee: No Report

Motion by Bernstein to amend the agenda to begin the Youth in Government Swearing in Ceremony. Second by Anderson. Six ayes. Motion carried.

Clerk Withee administered the Oath of Office to Magali Jiménez Hernández, Dawson Keller, Chris Dodd and Cheyenne Brady the four Youth in Government Student Representatives.

Tasif Anam, representative from Senator Ron Johnson's office, presented certificates from Senator Ron Johnson. Mayor Pinnow then invited the students to their council table and welcomed the Youth Advisory Council Members.

Ellen Anderson from UW Extension thanked the Council for allowing students to participate in this program. She hopes this will encourage civic engagement, leadership skills and hopes that council members will gain a different perspective from the younger members and create a good youth adult partnership.

Leonard Lueck, Brodhead School Superintendent, thanked city council for the opportunity for the students. Eric Ebensperger, Social Studies Teacher, congratulated the students and stated he hopes this will help them learn and enjoy the process so we can hopefully get more youth involved in government activities.

Library Board: Director Busch welcomed students and thanked the two students who will be joining the library board as their committee selection. Director Busch presented a Resolution exempting the Municipality from paying Green County Library Tax for 2016. Motion by Bernstein to approve the resolution. Mayor Pinnow asked if there were any questions from the student representatives. Second by Anderson. Advisory vote four ayes. Council vote six ayes. Motion carried.

CITY OF BRODHEAD COMMON COUNCIL MINUTES
Monday, September 14, 2015

Director Busch presented the August numbers. 4,238 Visits a 1.3% increase from last year, 5,783 Items out. Circulation is up 1.96% from last year at this time. 18 new library cards issued. 275 items added. Public use of library rooms; VFW Room-10, Small Study Room-24, Program Room-14, History Rm-3, in addition to library specific programs.

The summer library program "Every Hero Has a Story" was very popular this year. Event attendance was steady. They have added a new component to the teen program. Next year they are considering adding an adult reading program. Story times have resumed and will run now through the end of April. Toddler time begins October 1st and will run for 5 weeks at 10am on Thursdays. Movie nights will be held on Saturday, September 19th and will feature "Fast and Furious 7" and Saturday, October 3rd will feature "Avengers: Age of Ultron".

Economic Development: Alderman Fox stated they are streamlining the development application form for the development of existing properties or new construction. They are surveying department heads and the city engineer to make the process more efficient. The Joint Strategic Planning meeting will be held at 6pm, September 28th at the Library. All three signs have been placed to advertise the sale of city property.

Emergency Management: Bernstein thanked all local county and state agencies that helped in cleaning up the recent diesel spill.

Public Safety: Police Chief Hughes presented an application for Stop-N-Go of Waukesha, Inc., 2413 First Center Avenue, Brodhead, Andrew J. Bowman, Agent to amend their liquor license to include the sale of Hard Cider. Chief Hughes also presented an application from the Chamber of Commerce for Autumfest on September 26th for a Temporary Class B liquor license. Motion by Bernstein to approve both licenses as presented. Second by Fox. Advisory vote four ayes. Council vote six ayes. Motion carried.

Chief Hughes advised the council of a hunting permit for the town of Decatur for Kent Purdue. The license is only valid with his 2015 DNR license. Bernstein stated this has not been voted on at council level in the past and only needs to be approved by Public Safety.

Chief Hughes advised of two public events that have already occurred. He advised that he contacted the Mayor and Public Safety Chair for approval. Both events were held by the United Methodist Church, Sunday, September 6th was "Bring your Tractor to Church Day" and Sunday, September 13th was "Blast Off" to start the Sunday School Program.

Chief Hughes presented an application from the Alzheimer's and Dementia Alliance of Wisconsin for their "Tractor Ride/Drive" fundraising event on Saturday, September 26th from 10am-3:30pm. This is for information only and City Council does not need to approve the application due to the fact that the event will be held in the Town of Decatur. Chief Hughes is only advising council that traffic will need to be blocked for tractors/pedestrians to cross 1st Center Avenue.

Chief Hughes presented an application for a public event permit from Jeremy Pinnow and Associates for a 5k Fun Walk/Run on Saturday, September 26th from 8am to 10am to raise funds for Pearl Island Park.

Motion by Fox to approve all applications as presented. Second by Anderson. Advisory vote four ayes. Council vote six ayes. Motion carried.

Licenses/Permits – Police Chief Hughes presented applications for Operator Licenses for Stacy Johnson, Ashely Hopkins, Rhonda Bowers, Michelle Meyers and August Sperry, and a temporary application for Stacie Baldwin with recommendation for approval. Motion by Bernstein to approve applications as

CITY OF BRODHEAD COMMON COUNCIL MINUTES
Monday, September 14, 2015

presented. Seconded by Anderson. Advisory vote four ayes. Council vote six ayes. Motion carried.

Fire District: Anderson stated that there was at meeting prior to the council meeting tonight to discuss the purchase of one or two fire trucks.

BID Board: No Report

Senior Citizens: No Report

Tech Committee: No Report

Historic Preservation Commission: Fox advised they approved the new Country Garden sign and are waiting for final information from Fluid in Motion. They will be touring the downtown historic district on Sept 24th at 6pm.

Buildings & Grounds: Nyman and Hale will look at council window that had leaked during a prior rain storm.

Sub-Committee Senior/Community Center: Mayor Pinnow stated they are still looking at grants. The building must be a senior center and can add a community center the grant application must be in by May for \$500,000 matching grant.

Water & Light Commission: Director Peterson updated the council on the power outage that occurred today. He presented a Resolution of the City of Brodhead Water & Light Commission Recommending that the Brodhead City Council Approve Amendment No. 2 to Long Term Power Supply Contract for Participating Members. Attorney Schroeder stated he has reviewed all documents and has no objection. The only substantial change to the contract is that they are changing the length of the contract to extend it for 18 years longer than existing contract. Motion by Bernstein to approve contract. Second by Fox. Advisory vote four ayes. Council vote six ayes. Motion carried.

Plan Commission: Attorney Schroeder introduced the following ordinances:
Ordinance Amending Section 455-6A (2) of the Floodplain Zoning Ordinance. Attorney Schroeder stated public hearing was held at the September 7th Plan Commission meeting and recommends council approve. This is a technical revision only with an effective date of September 24th. Brief discussion by Council and Attorney Schroeder. Motion by Bernstein. Second by Fox. Advisory vote four ayes. Council vote six ayes. Motion carried.

Ordinance amending Section 480-51C (2) of the Zoning Ordinances regarding Off-Street Parking Restrictions in Residential Areas. Attorney Schroeder advised public hearing was held at the September 7th Plan Commission meeting and recommends council approve. Brief discussion by Attorney Schroeder and Council. The permits will be \$50 each and go from October 1st through April 1st. It provides for notice to neighbors, Public Works, Utilities and Public Safety. Motion by Fox. Second by Anderson. Advisory vote four ayes. Council vote six ayes. Motion carried.

Ordinance amending Section 432-9B regarding Heavy Traffic Routes. Attorney Schroeder explained this ordinance did not require a public hearing. This will allow Ordinance Section 480-51C (2) to be effective. Motion by Fox. Second by Rosheisen. Advisory vote four ayes. Council vote six ayes. Motion carried.

Personnel & Insurance: Bernstein read the resignation letter from the Building Inspector. Motion by Bernstein to accept the resignation of Ryan Lindsey effective at the end of the year. Second by Nyman. Advisory vote four ayes. Council vote six ayes. Motion carried.

CITY OF BRODHEAD COMMON COUNCIL MINUTES
Monday, September 14, 2015

The Youth in Government advisory members left the meeting.

Motion by Anderson to enter into closed session. Second by Fox. Roll call 6 ayes. 0 nays. Motion carried.

Closed Session per WI State Statutes Section 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Re: 802-804 23rd Street

Closed Session per WI State Statutes Sec. 19.85(1) (c), to consider Employee Salaries, Wages & Benefits. Re: Court Clerk Temporary Assistant and Future Replacement

Closed Session per WI State Statutes Sec. 19.85(1)(c), to consider Employee Salaries, Wages & Benefits. Re: Deputy Clerk Replacement and Clerk-Treasurer Review

Closed Session per WI State Statutes Sec. 19.85(1)(f), to consider financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

Re: Brodhead City Ordinance 50-7 (b) Disclosure of Confidential Information and 50-12 Sanctions

Motion to return to open session by Nyman. Second by Anderson. Six ayes. Motion carried.

Motion by Fox to pay the part-time Assistant Court Clerk \$15 per hour from September 21st to January 31st with a maximum salary during that time period of \$3,750. After completion of training she will be evaluated with a possible wage increase up to \$18 per hour. Linda Faessler has accepted the position and was introduced to council. Second by Bernstein. Six ayes. Motion carried.

Motion by Fox to hire a full-time Deputy Clerk replacement due to an upcoming retirement and instructed the City Clerk to initiate the hiring process. Seconded by Anderson. Six ayes. Motion carried.

Mayor Report: Mayor Pinnow asked for input regarding holding a second meeting of the Council in September. Motion by Anderson to cancel the second meeting. Second by Nyman. Six ayes. Motion carried.

Future Agendas: Notice to approve Andy Stroman to Audit/Finance Committee, Budget, Better Brodhead Presentation (second meeting of the month).

Strategic Planning Meeting September 28th at 6pm and will be facilitated by UW extension.

Mayor Pinnow read the Proclamation for Vietnam Veterans Month and pronounced October 2015 as Vietnam Veterans Month. Motion by Bernstein. Second by Anderson. Six ayes. Motion carried.

Attorney Report: Attorney Schroeder gave the council an update on the status of Cardinal Crest Mobile Home Park they have agreed to work with the city to address the fencing issue.

Adjournment: Motion to adjourn by Anderson. Second by Hale. Six ayes. Adjourned at 9:40 p.m.

Douglas A. Pinnow, Mayor Approved this _____ day of October 2015.