

CITY OF BRODHEAD COMMON COUNCIL MINUTES
Monday, January 11, 2016

Present: Mayor Pinnow, Alderman Nyman, Hale, Anderson, Bernstein and Rosheisen. City Clerk Withee and City Attorney Mark Schroeder. Youth representatives Chris Dodd and Magali Jimenez.

Absent: Alderman Fox and Youth representatives Dawson Keller and Cheyenne Brady.

Mayor Pinnow called meeting to order at 7:00 PM. Roll call vote shows all Aldermen present except Fox and Youth Representatives Dawson Keller and Cheyenne Brady.

Minutes: Motion by Bernstein to approve the minutes from December 14, 2015 and December 29, 2015. Second by Rosheisen. Youth advisory vote two ayes. Council vote six ayes. Motion carried.

Alderman Fox joined the meeting at 7:03 PM.

Green County United to Amend Presentation by Tim Sager and Richard Russel. Discussion by council. Mayor Pinnow asked if we vote on this at the next meeting will we be able to get this on the spring ballot. Our next meeting is next week. Clerk Withee will verify with the County Clerk. No questions from Council.

Audit/Finance: Clerk Withee stated that Chief Hughes requested and was provided a budget comparison in early December 2015 showing how much was remaining in his 2015 budget. Clerk Withee advised the council that in late December 2015 the Police Chief ordered \$41,346.65 in supplies/equipment and is requesting to expense them to the 2015 budget. Clerk Withee verified with our audit firm, Wegner CPA's, and per our auditor only items in the cities physical possession can be expensed to the 2015 budget. Clerk Withee advised that this will be put on the Audit/Finance Agenda for Wednesday night's meeting and can be discussed at that time and a recommendation be made to council for next Tuesday night's meeting or Council can make a decision tonight regarding what they would like to do regarding this issue. Mayor Pinnow stated he felt this should go through Audit/Finance. Motion by Bernstein to refer this to the Audit/Finance Committee. Second by Rosheisen. Youth advisory vote two ayes. Council vote six ayes. Motion carried.

Park Board: Alderman Nyman reported that 3rd grade basketball is underway.

Public Works: Director Vogel stated that they received several complaints regarding snowy/icy sidewalks. They have been cleaning them off, some were downtown most were residential. 60 hours have been invested so far. Citizens will receive an invoice of \$150. This was done 10 days after the snowfall. A notice was placed in the paper advising citizens of the ordinance to remove snow/ice from sidewalks. Discussion by council members with Director Vogel.

Economic Development: Mayor Pinnow announced that the Joint Committee Meeting will be held on January 25, 2016 at 6:30 pm. Economic Development will host and Mike Johnson from GCDC will facilitate. Communication, comprehensive planning and the ATV trail will be discussed.

Public Safety: Police Chief Hughes presented operator license applications for Heather Mershon, Cheryl Buroker, Sarah Abb and Glayden Wahler. Motion by Nyman to approve the applications as presented. Second by Hale. Youth advisory vote two. Council vote six ayes. Motion carried.

Police Chief Hughes addressed the Trailer Park License. No fence has been erected on the property per the direction of the Council. Attorney Schroeder advised that Cardinal Crest did respond to the letter they sent and did agree to construct additional fencing in the area. He was contacted December 23rd by them and they stated that they had constructed fencing and sent pictures to indicate such. Per Rich Vogel there

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wasn't sufficient fencing constructed. Attorney Schroeder relayed that information back to Cardinal Crest. Per Clerk Withee the license has been paid for but not issued at this time. Chief Hughes stated that public safety agreed that this should be followed up in the spring and the license should be addressed at that time.

Buildings & Grounds: Chief Hughes advised that he will deal with police department roof issue later in the spring.

Plan Commission: Attorney Schroeder reported that a final extraterritorial CSM for Carol Maveus was reviewed and she is requesting to divide one large lot into two lots. He stated that this complies with the city's comprehensive plan. Plan commission recommends approval. Motion by Fox to approve the final CSM. Second by Bernstein. Youth advisory vote two ayes. Council vote six ayes. Motion carried.

Personnel & Insurance: Chief Hughes addressed the Council regarding probationary appointments of Community Service Officers. Three finalists moved from conditional offer to probationary status Brabant, Johnson, and Klingaman.

Chief Hughes requested to move a public safety dispatcher from limited term employment to part-time probationary status. Lisa Bartelt has requested to stay on as a part-time dispatcher contingent upon her full-time employer approval. Motion by Fox to move Lisa Bartelt to part-time probationary dispatcher. Second by Anderson. Youth advisory vote two ayes. Council vote six ayes. Motion carried.

Mayor Report: Future Agendas: Council will review of attendance policy and status of council members. Committee structure will be reviewed with the possibility of combining committees and downsizing of numbers, presentation regarding a joint municipal court with Town of Decatur, long term financing and United to Amend decision.

Mayor Pinnow advised that there is an open seat on the council. Clerk Withee explained that all write in votes will be counted per GAB.

Attorney Report: Attorney Schroeder addressed the W. 3rd Ave Crossing. December 12th resolution was passed to direct the railroad company to repair the railroad crossing within 30 days. WSRS stated that the railroad is scheduled for repair in the next 18 months. Attorney Schroeder advised Council they accept that the railroad will repair as they stated in the next 18 months or they can draft a resolution to advise them to repair it sooner. Vogel stated that if we don't respond to this the repairs will most likely not be done until summer of 2017. Fox asked who would bear the cost for a public hearing. Attorney Schroeder stated he does not believe there would be a cost to the city. Pinnow stated that we should pursue the issue as long as we will not be penalized. Attorney Schroeder stated that giving the railroad additional information to the railroad regarding traffic flow and usage of that road would help to increase the cities case to the railroad. Fox requested more information to support a claim to file another resolution. Vogel stated that getting a traffic count would be difficult in a weeks' time. Motion to have the city attorney draw up a resolution to proceed with improvements to the railroad crossing. Second by Nyman. Six ayes. Motion carried.

Attorney Schroeder introduced the proposed long term contract for SAFEbuilt Wisconsin, LLC. Attorney Schroeder advised this is essentially the same contract. Except that this agreement will be in effect for 12 month intervals with a 30 day notice if either party would like to terminate the contract. Pg. 7 fee schedule 90% of the fees collected would be how they would be compensated. There is also an hourly minimum for services outside of the permitting process. Motion by Bernstein to approve contract as presented. Second by Rosheisen. Youth advisory vote two ayes. Discussion by Council regarding fee schedule. Mike Post

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stated that they used their standard template used for surrounding communities. Evansville, Town of Oregon, Village of Oregon and Town of Beloit. Fox is concerned that citizens will not repair their buildings due to the increase in fees. Mayor Pinnow asked if they would be involved in zoning. Mike Post stated that they included zoning in the proposal. Attorney Schroeder stated that the building inspector is the zoning administrator according to ordinance. Attorney Schroeder stated that all fees can be changed per resolution. Pinnow asked who would enforce noncompliance. SAFEbuilt stated that they would make several attempts to enforce and would contact the Police Department if a citation would need to be issued. Council vote six ayes. Motion carried.

Attorney Schroeder introduced the Resolution for Adoption of Fee Schedule Amendments. He would recommend that the attachment as proposed in the contract proposal be added to the resolution as an attachment. Motion by Bernstein to approve the resolution of fee schedule. Second by Anderson. Youth advisory vote two ayes. Council vote five ayes. Fox opposed. Motion carried.

Adjournment: Motion to adjourn by Anderson. Second by Nyman. Six ayes. Adjourned at 8:29 p.m.

Douglas A. Pinnow, Mayor Approved this 19th day of January 2016.
Teresa Withee, City Clerk