

CITY OF BRODHEAD COMMON COUNCIL MINUTES
Tuesday, December 19, 2017

Present: Mayor Pinnow, Alderman Nyman, Huffman, Anderson, Fox, Peach and Huntington. City Clerk Withee and City Attorney Jamie Olson.

Mayor Pinnow called meeting to order at 7:00 PM. Roll call vote shows all Aldermen present.

Mayor Pinnow and Chief Hughes congratulated Brian Raupp on 20 years of service to the City of Brodhead. They presented Deputy Chief Raupp the Chief's Commendation Award. Deputy Chief Raupp addressed the council and members of the public present at the meeting.

Minutes: Motion by Anderson to approve minutes from November 30, 2017 and December 11, 2017 with corrections. Second by Nyman. Six ayes. Motion carried.

Library Board: Director Noel presented the November numbers; 3,536 Visits, 4,521 items out, 205 items added. Program attendees; Children's programs – 176, Young Adult programs – 13, other programs – 93. The next library board meeting will be Monday, January 15, 2018 at 4:00 pm.

Public Works: Director Vogel presented Change Order #2 regarding the SCADA upgrades this year. There was a decrease from the proposed bill and they were able to cut out almost \$12,000. Motion by Fox to approve change order #2 as presented. Second by Huffman. Six ayes. Motion carried.

Director Vogel presented Certificate of Substantial Completion. They have met all the requirements for the completion of the project. Motion by Anderson to approve the certificate of substantial completion as presented. Second by Fox. Six ayes. Motion carried.

Director Vogel presented Pay Application #5 regarding IPS payment of \$15,564.31. They have met all of the requirements required by the city engineer. Motion by Fox to approve pay application #5 as presented. Second by Anderson. Six ayes. Motion carried.

This is being paid by the clean water fund loan and money that has been saved over the past 20 years.

Park & Recreation: Motion by Huffman to table increase to park reservation fees. Second by Fox. Six ayes. Motion carried.

Fire District: Alderman Anderson stated that the current status of the fire district commission and budget do not reflect on the firefighters. There is difficulty coming to an agreement on a financial matters every year at budget time. City representatives feel they have not been heard by the district. The district was formed in 2013 and section 15 states if one party chooses to dissolve it would need to be done by the end of 2018 this will put another budget cycle in place before it can dissolve. Council members have copies of financial information regarding the budget. Anderson stated that points to note are that it does not include 2% money, life quest reimbursement. These revenues are not presented with the budget request. She stated that the city share of the fire district budget has increased an average of 5.8% annually. There is a concern if this continues. She noted that recent concerns with the district are the recent fire truck purchase and that the agreement was signed with Pierce before the city was addressed regarding funding. Recently discovered that they were going for a grant for equipment for the brush truck and required the district to come up with money that was not part of the budget. If the city does not dissolve district within the 7 years, then it will be more difficult for the city to obtain back the assets it originally put into the district. No audit has been done on the district and complete budget is not given. Currently the city is at 47.7% and the rural is at 52.3% but if Rural gets to 53%, then

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the it obtains an additional commissioner, meaning it would have more voting power than the city. If the city chooses to dissolve some townships may leave the district. The remaining townships will need to contract with the city and accounting will come under the city umbrella and audits will be done on an annual basis. Capital projects will be under the city budget as well.

Deb Fox stated that we have not discussed this with the fire commission or fire officers as a formal conversation. She would like to see that be a part of the discussion. If we do act on this tonight we could decide to not follow through. Attorney Olson stated that once the ball is rolling you may not be able to back out. Rural may want to dissolve also. Fox stated that after one of the recent budget sessions after the meeting was adjourned she heard a rural commissioner state that we should dissolve the district.

Mayor Pinnow asked City Attorney Olson to explain the timeline. Attorney Olson stated that if the decision is made after the first of the year the district can't dissolve until the budget cycle ends in 2019. Each entity will retain the assets that it had at the beginning of the district except for the new fire truck that was purchased after the district was formed. If we do this after the first part of the year we will still meet the timeline to dissolve before 2020. Notice can be given any time within 2018 to dissolve in 2019. Must be a full calendar year.

Alderman Nyman asked how much the city has saved since the district was formed. Alderman Anderson stated the city share is what the city has paid previously. The city did not receive the revenue that was paid by the rural. If we change back to a city run department the city will have the rural payments to go toward the fire budget. She stated that it was a city run department for many years prior to the formation of the district. The motivation was a cost saving and also the townships felt they did not have a say in the happenings of the fire department. Changing back to a city run department will not put any restraints on our ability to respond to emergencies. We will still have the fire equipment that the city owned originally.

Anderson stated that there will be some risk if we go back to a city run department. The point of the financial piece is that we have on average had a 5% increase in the fire district budget with only a 1% increase in our city levy. The question the city needs to ask is if we can also accept the risk of having that increase placed on the city each year.

Peach asked who would run the fire district and if we would we need to hire someone. Anderson stated that this is something that would have to be worked out. The city previously paid for a full time chief. Anderson stated that if you look at the numbers the city budget was \$200,000 with a part time chief. She also stated that when the 7 years ends we have no way to get out of that piece and we are in a position where we have no control over that. The amount could go up and we can't answer that – can we chose to not act now and not have a choice. Historically shows that the average is 5% and is that acceptable. We ask all other departments to make cuts. Fox stated that there is usually a stalemate for anything budget related. The library is a separate entity who control their budget and we have been able to make that work. Fox stated there is no real working sense of respect and trust.

Pinnow is concerned that we have not had enough time to discuss this and would like to know that this can be dissolved at the end of the agreement.

Ron Schwartzlow stated that no one has answered Nyman's question. Anderson stated we have not saved any money because the city budget increases every year.

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Huffman stated he would like to hear from the other side and if that needs to be scheduled.

Budget working sessions are held prior to the public hearing. Pinnow stated that we did not receive an approved budget from the district on time. Clerk Withee stated that we will have to do a budget amendment. Pinnow stated this is not fair to the city to have to make changes due to the inability of the district to finalize a budget in a timely manner.

Fox stated that the city agreed to a 3.3% increase and rural came back with a 5% increase to the fire district budget. After the city discussion it was decided that it would be a 1%. Pinnow asked how this could end up a stale mate and that the members of the district board should work together to make it work.

Alderman Anderson stated that the Fire District Board approved a 4% increase for the fire district for 2018. The city will need to do a resolution to change the city approved budget to allow for this increase.

Motion to table by Peach and to schedule a meeting in January with the other district board members to evaluate the risks/rewards. Second by Huffman. Six ayes. Motion carried.

Motion by Huffman to approve Resolution 2017-032 to amend 2018 Budget. Second by Anderson. Six ayes. Motion carried.

Personnel: Issues will be addressed in closed session.

Senior/Community Center: Huntington stated that at the meeting last night they voted to recommend to council to approve a CDBG application for a grant to fund the senior/community center. MSA stated that the city should apply for up to \$500,000 matching grant. Pinnow stated that the committee is asking council to approve paying for writing a grant and the group can begin fundraising to match. Joe DeYoung recommends the city move forward and if the city does not qualify they will not proceed. The cost of the grant is \$4,000 to \$8,000 but it could be less because it is a smaller project. Application is due in May. Fox stated this was not considered in the budget. Finance committee didn't make a motion either way. Fox stated that if we are having an issue coming with money for fire district should we be spending money on grant writing. Huffman stated this would come out of the city land sale to Stoughton Trailers. Huntington stated the committee has been working a long time and can't continue until they know if they will receive grant funding. Pinnow stated that MSA has a large success rate. Huffman stated that city land sale was \$170,000 and none of it has been earmarked. Motion by Peach to approve funding MSA to write a CDBG grant up to \$6,500. Second by Fox. Six ayes. Motion carried. Huffman stated that this needs to go to referendum and we can't proceed with that unless we have financial numbers to go to referendum.

Huntington stated that the city engineer recommend to table the referendum until the financial and funding is completed and the committee should spend 2018 exploring funding options and a referendum will be addressed in the fall. Grant application is due in May and awarded in August so the city will know by November for a referendum.

Water & Light: no report

Public Safety: no report

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Plan Commission: Clerk Withee stated that the new owners are requesting a letter stating the city is interested in the concept for the old middle school. Plan commission is in favor of the concept. Attorney Olson stated that they are asking for a letter from the city approving the concept, not voting on a rezone just supporting the idea of the potential change to the old middle school. Pinnow stated that the Plan Commission would support refurbishing the old middle school. Requesting to be rezoned to C-1 and this also fits with the comprehensive plan. Motion by Peach to provide a letter to William Wolter stating that the city is interested in their concept. Second by Nyman. Six ayes. Motion carried.

Finance Committee: Huffman made a motion to approve the following checks: BID CK 1411 to 1412 - \$958.50, Sewer Fund CK 7874 to 7885 - \$15,933.08 General CK 76272 to 76353 - \$346,700.54. Second by Anderson. Roll Call 6 ayes. 0 nays. Motion carried.

Motion by Huffman to approve the November 2017 treasurer's report as presented. Second by Anderson. Six ayes. Motion carried.

Chief Hughes requested to table Police/City Hall Server due to further information being requested. Motion by Anderson to table Police/City Hall Server. Second by Fox. Six ayes. Motion carried.

Chief Hughes addressed the council and explained that the city is currently under the POTTs system and with the upgrade to the current 911 system issues arose. He had a vendor meet with ATT, Avaya and Frontier that resulted in no cooperation with Avaya in that meeting. One solution to resolve the problems with the current Avaya system would be to upgrade the current system. Buying out the contract would cost \$20,000 but by upgrading the system it would allow the city to get out from under their contract without having to buy out the contract. Avaya is in the process of filing bankruptcy. It is recommended that the city upgrade to fiber optic to keep up with technology and it will address reliability issues. City spends \$1,400 to \$1,800 per month on POTTs phone line the upgrade will be approximately \$350 per month. Discussion by council. Chief Hughes stated that the finance committee has approved the upgrade to the city phone and to earmark money from the city land sale. Huffman stated that the cost savings per month will make up for the expense to upgrade. Motion by Fox to approve upgrading the city phone system through CCC technologies up to their quoted amount of \$9,896.18. Second by Anderson. Six ayes. Motion carried.

Finance committee has recommended to council to approve the quote for spectrum. Motion by Anderson to approve. Second by Fox. Six ayes. Motion carried.

Motion by Fox to approve resolution 2017-032 to amend the 2018 budget. Second by Anderson. Discussion by council. Six ayes. Motion carried.

Mayor Report: Future Agendas: Set meeting with fire district, Election paperwork to not run needs to be filed by Thursday, paperwork needs to be turned in by January 2, 2018 at 5:00 pm, UniverCity need to set meeting to finalize, City hall staff holiday get together 5pm this Thursday at FIBS, chamber banquet is at FIBS January 18th. Fees for park. Police/City Hall Server upgrade.

Attorney Report: No report

Closed Session per WI State Statutes Section 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever

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competitive or bargaining reasons require a closed session. Re: Police Officer Collective Bargaining Agreement

Closed Session per WI State Statutes Sec. 19.85(1) (c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Re: Hiring Deputy Chief

Motion by Anderson to enter closed session. Second by Nyman. Roll call 6 ayes. 0 nays.

Motion by Peach to Return to Open Session. Second by Fox. Six ayes. Motion carried.

Motion by Fox to approve promotion of Trevor Long as deputy chief. Official duty will begin on January 9, 2018. Second by Peach. Six ayes. Motion carried.

Motion by Fox to approve deputy chief contract as presented effective January 9, 2018. Second by Peach. Six ayes. Motion carried.

Motion by Fox to approve the Broadhead Police Officer Collective Bargaining Agreement 2018 to 2020 as presented. Second by Peach. Six ayes. Motion carried.

Adjournment: Motion to adjourn by Anderson. Second by Fox. Six ayes. Adjourned at 8:47 p.m.

Douglas A. Pinnow, Mayor Approved this _____ day of January 2018.
Teresa Withee, City Clerk