

Brodhead Fire District  
Board of Commissioners  
Tuesday December 6, 2016  
Brodhead Fire Station

**Call to Order:**

\*Steve Hazeltine (P) called the meeting to order at 6:07 PM

**Roll Call:**

\*Steve Hazeltine (P), Ron Schwartzlow (VP), Pat, Faessler (Treas .), Deb Fox  
Not present: Ann Anderson and Aaron Withee

**Additions/Corrections:**

\*Correction to Agenda: Meeting minutes of October should be Minutes of November 8,2016.  
\*Dick Pinnow stated he has proposed budget for 2017 in regards to budget amount from 2016.  
\*Motion to approve corrections to agenda S. Hazeltine second by Deb Fox. Motion carried

**Open forum for public concern (10 mins each):**

\*None

**Minutes of the November Meeting Minutes:**

\*Minutes of November 8, 2016 meeting. Motion to approve corrected minutes by Deb Fox,  
second by P. Faessler. Motion carried

**REPORTS**

**Treasurers Report Discussion/Action:**

\*Check book balance of \$125,923.19 as of 11/30/2016. Loan balance for new engine 1  
\$250,133.26. Motion to approve treasurer's report R. Schwartzlow, seconded by Deb Fox.  
Motion carried.

**Payment of Bills Discussion/Action:**

\*ABC Fire & Safety (Fire Ext. New Engine 1) \$148.00,  
Aladdin Fire Protection (Hydro Cascade T2 and S4) \$525.00, Atlas Outfitters \$469.50,  
Capital One \$4,520.41, Century Ecowater \$23.00 (Water softener), Emergency Medical  
Supplies \$182.85, Brodhead Firefighters (2nd half of payroll) \$14,073.00, Fire-Rescue \$20.00,  
Fire Safety USA (3 different invoices) \$6,576.00, 5 Alarm Fire Safety (Flow test) \$1,973.76,  
Emergency Lighting \$42.49, Gasser \$321.88, HJ Pertzborn (Annual Sprinkler Test) \$220.00,  
Northern Lights (July to Oct Payroll) \$360.00, Paul Conway Shields (Name Shield) \$71.24,  
Pioneer Products \$1177.46, US Cell \$22.85, Brodhead Water and Light \$438.00,  
WE Energies \$28.15.

Motion to approve bills as presented Deb Fox, Seconded by R. Schwartzlow. Motion carried

**Firefighters Inc. Report Discussion/Action:**

\*Nothing at this time

**Fire Inspector Report Discussion/Action:**

\*Nothing at this time

**Fire Chief Report Discussion/Action:**

\*Chief Scheidegger stated Tender 7 has a leak possible poly tank United Plastic Fabricated is  
scheduled for Dec. 20th to come look at it.

- \*Chief Scheidegger stated that Quinn Scheidegger has past Firefighter 1 state certification.
- \*Chief Scheidegger stated that the new gas hot water heater has been installed.
- \*Chief Scheidegger stated that we have numerous station doors that need fixed or replaced. Heather will contact City Glass to have estimate on how much will be to fix doors.
- \*Chief Scheidegger stated that during audit State recommend moving gear lockers from behind apparatus for safety reasons. We will be moving gear lockers over to wall by Tenders.
- \*Chief Scheidegger stated that the New Engine 1 is in service and has used the high pressure system already.

**Life quest Discussion/Action:**

- \*Chris Searles stated District may want to go back to life quest and request lowering the % rate from 15% to 7%. Other companies that offer same service: 3 Rivers.

**EMS Provided to Community Discussion/Action:**

- \*Lift assist calls most likely for medical reasons then just needing help up. Chris Searles stated how do we get the city for the issues. If a individual declines they want medical help just need help up. Why is EMS or First Response called? If police are on scene and can help lift individual seems like they are passing liability. Chris Searles stated in many calls officers are helpful with giving first in report.

**Truck Computer Discussion/ Action:**

- \*Travis Corbit will talk to Computer Know How to see what is the best options and most cost efficient for what Brodhead Fire District needs are whether going with tablets or hotspots so we have internet access in trucks for what we may possible need.

**Engine One Discussion/Action:**

- \*Heather per Chief request contacted Brindlee Mountain Fire Apparatus on 11/30/16 and lowered the price from 19,600 to 16,000. Matt senior purchasing agent for Brindlee Mountain said that would be a good place and would have more serious lookers. We will re-evaluate price after the first of the year if we have no lookers. All used trucks typically take an average of 9 months to sell.

**Avaya Discussion/Action:**

- \*Heather stated that the problem with voicemail has be resolved. No further action needed.

**Paid on call position for day shift Discussion/Action:**

- \*Chief Scheidegger stated he and Dick Pinnow will take a closer look at this and bring something to February Meeting.

**Carry over money Discussion/Action:**

- \*S. Hazeltine stated carry over money needs to be accounted for in a line item and suggest it to be put into equipment replacement fund. P. Faessler suggested money to be moved to a CD Vehicle Fund. Chief Scheidegger has concerns that with put money in a CD, City of Brodhead next year for budget will not give increase due to money in CD. Motion to put carry over money from 2015 in to CD vehicle fund R. Schwartzlow Seconded by P. Faessler
- \*Dick Pinnow presented 2017 Budget with the amount of \$284,162.68 and line items amounts .

**NEW BUSINESS:**

**Information/Correspondence:**

- \*Heather stated we received LOSAP Packet : State annually went from \$343.77 to \$344.11. Complete packet and payment must be received by January 31, 2017.
- \*Heather stated we also received SWANI Fire/Rescue Assoc. to which she need to verify beneficiaries and collect payments from those that pay for their coverage.
- \*There has been several communications between Chiefs' and how happy the working relationship with Orfordville has been going lately.
- \* There has been question in regards to the sirens being used. Chief stated that he had change the hours of siren use. There has be some occasions when it has been set off by dispatch outside of scheduled hours. After discussion and safety issues we will continue to use the siren.
- \*Chief Scheidegger will contact Mayor for monthly meetings. He has had a few and would like to continue so that City knows directly from Fire Chief what is currently going on and if Mayor has any questions can be handled one on one.

**Future Agenda Items:**

- \*Discussion of Dispatching, Discussion on Truck Computers, **Closed Session in regards to salary for Fire Officers as presented by Dick Pinnow during 2017 budget line items**, Discussion on By-Law review, Discussion on Heather's hours and Discussion on EMS provided Community.

**Date of Next Meeting:**

- \***January 3,2017 at 6PM Brodhead Fire Station**

**Adjournment:**

- \*Motion to adjourn D. Fox at 8:20 PM

Typed by Heather Osborne  
Brodhead Fire Adm. Asst  
12/20/2016