

Brodhead Memorial Public Library
October 19, 2015

The October 2015 meeting of the library board was called to order by Vice President, Joe Kohlman at 4:06 p.m.

Members in attendance were Diane Anderson, Ann Anderson, Joe Kohlman, Kelly Gratz, John Walker, library director Nikki Busch, and Youth In Government Representatives, Magali Jimenez-Hernandez and Dawson Keller. Kirsten Novy joined the meeting later in the session.

The minutes from the meeting held Oct. 5th were tabled at this time.

There were no patron concerns at this time.

Financial Report: Monthly spending vouchers were approved with a motion by Diane Anderson and a 2nd by Joe Kohlman. The board was informed of 3 checks that have been issued to the Brodhead City Hall and not yet cashed. Approval was requested for reimbursements to: City Hall for \$1,000 to cover costs of 4 staff members attending a library conference; to Troy Nyman for \$1.74 for cleaning supplies; and Linda Godfrey for \$330 for a program presentation. Reimbursements approved with a 1st by Joe Kohlman and 2nd by Kelly Gratz. Board was updated on the status of the ongoing credit card seeking saga, quotes for sealing the parking lot and that the budget hearing that is likely in November. The financial report was approved with a motion by Joe Kohlman and 2nd by Diane Anderson.

Policy Review: The board looked at a rough draft of a Financial Policy with the hope of having a final copy to review and approve at a future meeting.

The director's report was presented by Nikki Busch. The board advised Nikki Busch to obtain quotes for replacing several chairs throughout the library space. Board was updated on changes to the Library Online system, upcoming library programming and Staff being able to attend an upcoming training. Director's Report approved as reported following a motion by Kelly Gratz and second by John Walker.

The Youth in Government representatives have no new questions or comments at this time.

The meeting was adjourned at 5:04 following a motion by Joe Kohlman and a second by John Walker.

Minutes respectfully submitted by Kelly Gratz