

Brodhead Memorial Public Library
March 28, 2016

The meeting of the Brodhead Library Board was convened at 4:00. President Kirsten Novy called the meeting to order. Those in attendance were Diane Anderson, Joe Kohlman, Nancy Nettesheim, Kelly Gratz, Dawson Keller and library director, Angela Noel. Those missing were John Walker, Magali Jimenez-Hernandez, and Beth Rosheisen.

The minutes were approved following a motion by Joe Kohlman and a second from Diane Anderson.

The financial report was given. There were no vouchers for this meeting. There were five reimbursements. A check is needed to pay City Hall \$53,864.00 for 2016 Green County Reimbursement. Check two for \$5,274.00 goes to City Hall for Green County Materials Supplement. Check three for \$20,566.00 goes to City Hall for 2016 Rock County Reimbursement. Check four is written to City Hall for the amount of \$168.00 for the 2016 Dane County Reimbursement. Final reimbursement is to Diane Anderson for \$9.80 for donation thank you cards and postage.

The reimbursements were approved following a motion by Kelly Gratz and a second by Kirsten Novy. The entire financial report was approved on a motion from Joe Kohlman and a second from Diane Anderson.

This year marks the 110th year of consistent library service in Brodhead. Angela brought in the original library minutes and requested a joint project to have them rebound and digitized.

During the Director's Report, Angela said a number of ballasts have quit working. The motion was made to authorize Angela to get quotes for the cost of the ballasts and the necessary electrical work. She may proceed on the repairs up to \$2000.00. Motion was made by Kirsten Novy and seconded by Joe Kohlman.

There was a mix-up in ordering new meeting room chairs. 17 chairs came in the wrong color. A motion was made to work with the company on correcting the chair order, getting the best possible resolution. The motion was made by Kirsten Novy and seconded by Joe Kohlman.

The Library Board directed Angela to pay for the booth in the teen area at a cost of \$3,353.74. The motion to pay for this expense was made by Kirsten Novy and seconded by Kelly Gratz.

A policy change for the use of the meeting room was discussed and will be revisited in April.

A motion was made to approve the closing of the library at 12:00 on April 28 to allow all library staff to attend a continuing education opportunity. The motion was made by Joe Kohlman and seconded by Kirsten Novy.

A policy revision for the retrieval of library materials was discussed. Since the Wisconsin state law has been changed, our policy must reflect that.

The Director's Report was approved on a motion by Kirsten Novy and seconded by Joe Kohlman.

A letter of resignation from John Walker was read. The motion was made by Kirsten Novy and seconded by Kelly Gratz to accept the resignation with recognition of John's many years of service.

The meeting was adjourned at 4:50 on a motion from Kirsten Novy and a second from Joe Kohlman.

Minutes respectfully submitted by Nancy Nettesheim, secretary