

August 17, 2015
Brodhead Memorial Library
Approved: September 21, 2015

Meeting was called to order by Brodhead Library Board President Kirsten Novy at 4:05. Those in attendance were Diane Anderson, Kelly Gratz, Joe Kohlman, Nancy Nettesheim and Library Director Nikki Busch. Those missing were John Walker, who entered at 4:25, and Beth Rosheisen.

The previous minutes were approved by Diane Anderson with a second from Kirsten Novy.

The board voted to go to closed session to discuss personnel issues at 4:15. Motion was made by Joe Kohlman and seconded by Diane Anderson. Motion carried unanimously.

The board voted to leave closed session at 4:35. Motion was presented by Kelly Gratz and seconded by Diane Anderson. The motion passed unanimously.

The financial report was presented. The board approved the spending vouchers on a motion from Kelly Gratz and a second from Kirsten Novy. The board received requests for reimbursements from Carol Pawlisch for \$17.30 for ice cream and bowls for the Teen SLP Part. There was a request from Doug Davis for the remainder of his performance fee of \$35.00. A check was also requested from City Hall for \$147.35 to satisfy Line item 390 for the Children's Library. All reimbursements were approved following a motion from Kirsten Novy and a second from Diane Anderson.

The meeting with the City Clerk and the City Attorney clarified things for the City Clerk concerning presenting financial information to the library on its budget monies.

The financial report as a whole was accepted following a motion from Kirsten Novy and a second from Kelly Gratz.

After brief discussion the board approved the update to the code of conduct policy inclusive of typographical errors. The motion to approve came from Kirsten Novy and was seconded by Joe Kohlman.

During the director's report, the board was informed that there were two bids for seal-coating the parking lot. The library director will pursue other bids.

Four computers and two monitors need to be replaced. South Central Library System has chosen the equipment and the cost will be \$3,004.56. The board approved the spending for those purchases on a motion from Kirsten Novy and a second from Joe Kohlman.

The Director's Report was approved in its entirety on a motion from Kirsten Novy and a second from Joe Kohlman.

The final order of business was to grant permission for the Library Director to approach the city lawyer to pursue legal consultation as the need arises. This motion was presented by Kirsten Novy and seconded by Joe Kohlman.

The motion to adjourn was made at 5:25 by Kirsten Novy and seconded by Joe Kohlman.

Minutes respectfully submitted by Nancy Nettesheim, secretary