



BRODHEAD

WATER & LIGHT

COMMISSION

THE BRODHEAD WATER AND LIGHT COMMISSION HELD ITS REGULAR MEETING ON TUESDAY, APRIL 16, 2019. PRESIDENT RICK GRETEBECK CALLED THE MEETING TO ORDER AT 2:30 P.M.

PRESENT: RICK GRETEBECK, ANN-MARIE ELMER, CARROLL SHEAFOR, CITY COUNCIL REP. TROY NYMAN, JEFF PETERSON AND TERRI CHAPMAN.

BETHANY RYERS AND SARA SCHNELLE WERE BOTH PRESENT FROM BAKER TILLY TO PRESENT THE 2018 AUDIT REPORT TO THE COMMISSION. RYERS GAVE A HANDOUT WITH A SUMMARY AND GRAPHS TO EVERYONE. THERE WAS A LONG DISCUSSION ON THE AUDIT INFORMATION AND THEY EXCUSED THEMSELVES AT 3:05 P.M.

ELMER MADE A MOTION TO ACCEPT THE MINUTES OF THE MARCH 19, 2019 MEETING AS PRESENTED. SHEAFOR SECONDED. CARRIED.

THE PROFIT-LOSS/INCOME STATEMENT WAS REVIEWED AND DISCUSSED WITH SHEAFOR MOVING TO ACCEPT THE REPORT AS PRESENTED INCLUDING CHECKS #3289, 17493 THROUGH 17544 AND 7514 THROUGH 7527 AND PAGE 7 WHICH SHOWED THE OVERTIME HOURS FOR THE FIRST QUARTER OF 2019. ELMER SECONDED. MOTION CARRIED.

THE DELINQUENT LIST WAS REVIEWED.

CHAPMAN READ THE LIST OF YEARLY APPOINTMENTS FOR THE WATER AND LIGHT. ELMER MOVED TO ACCEPT THE FOLLOWING:

OFFICIAL DEPOSITORIES – BANK OF BRODHEAD AND SUGAR RIVER BANK

OFFICIAL NEWSPAPER – THE INDEPENDENT-REGISTER

COMMISSION'S MEETING PAYMENT – WILL REMAIN AT \$35.00 PER MEETING UNLESS THE MEETING EXCEEDS 1 HOUR, THEN PAYMENT WILL BE \$35.00 PER HOUR.

MILEAGE RATE – WILL BE SET AT THE IRS' CURRENT ALLOWABLE RATE

INVESTMENT POLICY – APPROVED AND IN EFFECT UNTIL MARCH 2020

CUSTODIAN OF RECORDS FOR WATER AND LIGHT – SUPERINTENDENT

AUDIT - 2018 AUDIT REPORT AND MANAGEMENT LETTER

SHEAFOR SECONDED MOTION. CARRIED.

OLD BUSINESS: NONE

NEW BUSINESS:

CAPITAL PROJECTS – PETERSON ASKED FOR PERMISSION FROM THE COMMISSION TO LOOK INTO POSSIBLE SITE FOR A NEW SUBSTATION. COMMISSION AGREED.

SUPERINTENDENTS COMMENTS: PETERSON WAS CONTACTED ABOUT PURCHASING 3 STEP-DOWN TRANSFORMERS TO PUT IN SUBSTATION FOR COST. PURCHASE HAS BEEN MADE. AARON SCHNEIDER WILL BE GOING TO WATER SCHOOL AND TAKING THE FINAL EXAM IN MAY.

CITY COUNCIL REP. NYMAN COMMENTS: NOTHING AT THIS TIME.

NEXT REGULAR MEETING IS SCHEDULED FOR TUESDAY, MAY 21, 2019 AT 2:30 P.M.

AT 3:44 P.M., ELMER MOVED TO ADJOURN MEETING, SHEAFOR SECONDED. CARRIED.

TERESINA CHAPMAN, OFFICE MANAGER
BRODHEAD WATER AND LIGHT COMMISSION