

Brodhead Personnel Committee Meeting Minutes
Present: Anderson, Fox, and Newcomer
Absent: Vondra
Guests: Chief Hughes, Clerk Withee, Tim Stocks

Wednesday, January 10, 2018

Alderman Fox called the meeting to order at 6:05.

Appearances: None

Committee Comments & Questions: None

Anderson moved to table December minutes. Seconded by Newcomer. All aye. Motion carried.

Collective Bargaining Agreement update was given by Fox. Council had approved the 3-year contract December 22, 2017.

Chief Hughes update committee on the Deputy Chief hiring - Chief Hughes will report in April and July about progress.

Benefit time carryover was discussed. Anderson moved to recommend to council to approve carryover of balance of vacation for 2017, and pay-out holiday for City Clerk Withee (up to 24 hours, 43 hours vacation) and Chief Hughes (up to 67 hours) with the stipulation that vacation must be spent by December 31, 2018. Seconded by Fox. All aye. Motion carried.

Wage scales on the job descriptions was discussed. Newcomer moved to add the Part-time officer pay into the part time Officer Job description. Seconded by Anderson. All aye. Motion carried. Anderson moved to table the Full time dispatcher Wage scale. Seconded by Newcomer. All aye. Motion carried.

Discussed the job description of Park & Rec, plan to match format to other city descriptions and bring back to committee next month. Also edited duties on City Clerk and Deputy City Clerk

Anderson moved to go into closed session per WI Stats. 19.85 (1f) considering employment, promotion, compensation or performance evaluation date of any public employee over which the governmental body has jurisdiction or exercises responsibility. Regarding City Employee. Seconded by Newcomer. All aye. Motion carried.

At 7:52 p.m. Anderson moved to return to open session. Seconded by Newcomer. All aye. Motion carried.

Future Agenda Items: Closed Session - Dispatcher Hires, City Employee, Job Descriptions, Evaluations, Overtime rules, Deputy; Next meeting - Tuesday, February 13 5:00 pm

At 7:56 pm Newcomer moved to adjourn. Seconded by Anderson. All aye. Motion carried.

Scott Anderson, Personnel Committee Member