

MINUTES
Thursday, March 8, 2018
PUBLIC SAFETY COMMITTEE (PSC)

1. **Call to Order:** Meeting called to order by Chairperson Peach at 5 p.m.
2. **Roll Call:**
 - Committee Members: Chairperson Rich Peach, Don Mueller, Mary Mason, and Peter Bernstein, all present.
 - Also present: Police Chief Chris Hughes, Bob Higbee, Tim Stocks, Kathy Comeau of Better Brodhead, Ben Koch of SafeBuilt, EMS Captain Domanic Wiegel.
3. **Selecting new Committee Secretary:** Peach stated this was an oversight and that Bernstein was still Committee Secretary.
4. **Motion to deviate from the order of the agenda if necessary:** Peach motioned, Bernstein 2nd, motion carried to deviate from agenda due to Mueller needing to leave at 6 p.m.
5. **Approval of previous meeting minutes:** Mason motioned, Peach 2nd, motion carried to approve February's minutes.
6. **Public Appearances:** Stocks raised vision concerns in regard to the intersection of Exchange and 1st Center Ave. Peach, requested the Police review this concern and report back to PSC at a later meeting.
7. **Police Chief's, Fire Chief's and EMS Captain's reports of their department's activities.**
 - EMS Captain Domanic Wiegel stated EMS recently purchased neighboring property and they will raise the structure in order for an planned expansion that will allow for other ambulances to occupancy a space in the new facility that are currently a limitation to the current garage, also working on bringing paramedic service to city made possible by a recent law change.
 - Chief Hughes presented an article from the League of Municipalities on "Click and Collect" a new trend in alcohol sales. Per the request of the PSC Chief Hughes presented the preliminary figures of alcohol related offenses occurred between 2013 and 2017. Final presentation will be made at the PSC's April meeting.
8. **Old Business**
 - a. **Kuhn Noise Complaint:** Peach was to meet with operations manager on February 22nd but due to the operation's manager scheduling conflicts, he was not able to. Peach is working to reschedule. There is agreement from Kuhn to have door closed from 10pm to 6am to reduce noise.
 - b. **Update on SafeBuilt Building Inspector Contract:** Per the PSC request, Chief Hughes presented revenues and expenses from 2012-2017 which incorporated when building inspection services were in house and contracted out. Chief presented an invoice to show how the costs associated with regular building permits and special inspection are reflected. Special inspections are billed at an hourly rate, where regular inspections are a 1 time standardized fee. Chief informed the PSC in performing an internet search and checking the State wide Circuit Court public access website he could not find any lawsuits SafeBuilt was adjoined in. Chief stated he spoke with a representative from SafeBuilt and was informed the previous inspector assigned to the Brodhead contract was released due to a corporate restructuring, not performance issues. Ben from SafeBuilt answered the Committee's questions and explained the price structure. Based on the information presented, no action taken by the PSC to change how building inspections services are being provided.
9. **New Business**
 - a. **Amend Ordinance 432-40 ATV/UTV.** Chief Hughes, based on citizen comments and the Park Board's request, presented recommendations that should be made to the ATV/UTV ordinance routes and regulations. Chief presented these to the Green County ATV/UTV Club does not object to the recommended changes. PSC will take action on this ordinance change at their April meeting.

- b. **Amend ordinance 178-2 to create consistency between dogs and cats.** Chief Hughes presented inconsistencies in this ordinance as they relate to the need for cats to be vaccinated against rabies. Bernstein motioned and Mason 2nd, to have the Chief draw up an ordinance amendment to correct the inconsistency.
 - c. **Resolution on placement of Stop and Yield Signs.** Based on last month's discussion on placement of Stop and Yield, pre the PSC request, Chief Hughes presented a resolution which outlines the standards which need to be considered prior to erecting or changing a Stop or Yield sign. Public Works Committee is also reviewing this resolution. PSC will take action on resolution at their April meeting.
 - d. **Resolution establishing approval process for bars to change their alcohol license status.** An establishment owner requested to change their business' presumption from a bar to a bar/restaurant, which is allowed by State Statute. Chief spoke with a representative from the Department of Revenue and based on that discussion presented a resolution setting forth a standard a business needs to meet in order to change the it's presumption. PSC will take action on the resolution at their April meeting.
 - e. **Operator's Licenses.** Mason motioned, Bernstein 2nd, motion carried to recommend to Council for approval applications for Kassi Heins, Kimberly Love, and Tasha Ames.
 - f. **Public Event Permits.** No presented
 - g. **Other City licenses and permits.** None presented.
10. **Committee Comments or Questions:** None presented.
 11. **Closed Session:** Selection process for part time dispatchers, part time police officer and full time police officer. Peach motioned, Mueller 2nd to move into closed session at 5:32pm., motioned carried. Peach motioned. Mason 2nd to move back into open session at 5:58pm, motioned carried. Bernstein motioned, Peach 2nd to recommend to the Personnel Committee the 2 candidates the Chief is seeking to backfill the full-time police officer vacancies be given a conditional offer of employment, and 1 be placed on an eligibility list.
 12. **Future agenda items and next meeting date and time.** Next meeting April 5, 2018 at 5 pm.
 - As noted in the minutes and; Hunting and Trapping on Pearl Island Resolution 2016-016, Creating an ordinance which regulates Food Truck, Creating an ordinance which regulates Carriage Rides.
 13. **Motion to Adjourn:** Peach motioned, Bernstein 2nd, motioned carried to adjourn at 6:55 pm.

APPROVED: