

Personnel Committee Minutes, March 14, 2018

1. Chairperson Fox called the meeting to order at 5:43 pm.
2. Present were Fox, Vondra, Anderson, Clerk Withee and Chief Hughes. Also present was a reporter for the Independent Register. Absent: Newcomer
3. No public appearances.
4. Committee comments or questions on non-agenda items: The Committee ok'ed hiring of a city employee's son to ump summer ball games.
5. Anderson moved to accept the minutes of the last meeting as presented. Seconded by Vondra. All aye; motion carried.
6. Anderson moved to recommend to council to make the personnel manual changes as presented. Seconded by Vondra. All aye; motion carried.
7. City insurance renewal: Policy renewal from Tricor was reviewed, along with recommendations. Anderson moved to add the abuse coverage outlined. Seconded by Vondra. All aye; motion carried. Computer Know How will be consulted re: need for data compromise coverage.
8. Police academy training: Anderson moved to table to a future meeting. Seconded by Vondra. All aye; motion carried.
9. Wage scales for non-represented employees. Tabled by Anderson, seconded by Vondra. All aye; motion carried.
10. Job descriptions: Anderson moved to recommend to council to approve job descriptions as presented. Seconded by Vondra. All aye; motion carried.
11. At 5:10 pm, Anderson moved to go in to closed Session per WI State Statutes Sec. 19.85(1)(f) to consider financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such h histories or data, or involved in such problems or investigations, RE: City Employee. Seconded by Vondra. All aye; motion carried. Reporter left the meeting. Vondra moved to return to open session at 5:25 pm. Seconded by Anderson. All aye; motion carried. Anderson moved to recommend to Council to make a conditional offer of employment (pending ongoing background checks, etc) to Brandon Barnes and Jessica Kelly, to fill full time officer positions in the police department. One additional candidate will be added to the Eligibility List. All aye; motion carried.
12. Future agenda items to include personnel evaluations; insurance, wage scales.
13. Next meeting to be April 10 at 5:30 pm.
14. Vondra moved to adjourn. All aye; motion carried.

Gail Vondra, Committee Secretary