

**Meeting Notice**  
**Brodhead Fire District**  
**Board of Commissioners**

June 5, 2018 6 pm  
Brodhead Fire Department

**Agenda**

1. Call to Order: 6:00 pm
2. Roll Call: Hazeltine, Schneider, Faessler, Withee, Anderson present; Fox absent
3. Additions/Corrections: no corrections, Schneider motion, Faessler second. Motion passed.
4. Open forum for public concern (10 mins each) none
5. Minutes of May meeting: Schneider, Anderson second. Motion passed.

**REPORTS**

6. Treasurer's Report Discussion/Action: checkbook balance \$105,340.10. Motion made by Anderson, second by Schneider. Motion passed. (EFT) \$393.59
7. Payments of Bills Discussion/Action:  
**paid in May:** Bandt Communications \$282.00, City of Brodhead \$34,087.54, Capital One (EFT) \$416.00, Charter \$202.35, Decatur Dairy \$116.69, Dinges \$210.47, Ecowater \$23.00, Gasser \$104.85, General Communications \$2986.89, Great Lakes Testing \$700.00, Janesville Door \$197.86, McNeil and Co \$18,033.00, Paul Conway \$115.50, Penflex \$1060.00, Piggly Wiggly \$114.49, Reimbursement \$55.08, Rock Co Sheriff Office \$3.14, Sewer (City of Brodhead) \$192.82, Speich \$709.02, US Cell (EFT) \$74.94, Washburn 230.68, Water and light \$427.97, We Energies \$393.47 Credits: Firefighters Inc \$208.60, City of Brodhead (void check #2819) \$34087.14  
**unpaid as of June 30:** Capital One \$2525.83 (EFT), Dinges \$802.89, ESP \$675.00, 1st center FLoral \$37.95, Firefighters Pay \$19,126.05, Gasser \$8.98, Officers Pay \$4000.00, Piggly Wiggly \$145.64, Tiffany Griffin \$69.57, Speich \$273.13, So Wi & No Il Fire/rescue \$30.00, US cell (EFT) \$81.57, Water and Light \$368.42, We Energies (EFT) \$143.68, Wis St Firefighters ASSOC \$850.00, Credit: Dinges \$219.47. Motion by Anderson, second by Schneider. Motion passed.

8. Fire Fighter's Inc Report Discussion/Action: Matt presented report for items that have been donated by Firefighters Inc since 2012. 2014: \$8298.23, 2015 \$1783.83, 2016: \$19,914.01, 2017: \$8080.20, 2018 as of 5/4/18 \$35,411.13. 7 year contribution \$74,093.93

9. Fire Inspector Report Discussion/Action: none

10. Fire Chief Report Discussion/Action: none

11. Life Quest Report Discussion/Action: started to collect by taxes (tax intercept).

12. By law Review Discussion/Action: none

13. Audit Discussion/Action: Anderson commented that audit should be done from inception of district. Steve stated he will continue to gather information to make a clearer picture of 2012/2013 numbers

14. Officer Selection Discussion/Action: **President:** nominate Hazeltine for president by Anderson, second by Withee. Anderson motion to close nominations, Schneider second to closed nominations. Unanimous for Hazeltine; **Vice President:** Schneider nominate for VP by Faessler, second by Anderson. Anderson motion to close nominations, second Faessler to close nominations. Unanimous for Schneider for VP. **Treasurer:** Anderson nominate Faessler for treasurer, second by Schneider. Anderson close nominations, Schneider second to closed nominations. Unanimous for Faessler for treasurer. **Secretary:** Anderson nominated by Withee, second by Faessler. Schneider to close nominations and unanimous vote for Anderson. Second by Withee. Anderson for secretary.

15. Payroll/Northern Lights Discussion/Action: Increase in charges is due to increase in pay checks processed and also changing to online services for payroll. Fireman would be able to print W2's, reports and ease of entering payroll if needed. Increase would be \$355 more per year. ADP bid was \$2380.12, Bid from firm in Monroe is \$950 which does not allow for web based, no electronic funds, and labor stills the same for Heather. Table at this time to get more bids. Anderson, second by Withee. Schneider will put specification together with input from Heather and Faessler.

16. NEW BUSINESS: none

17. Information/Correspondence: none

18. Future Agenda Items: take off officer

19. Date of next meeting: July 3, 2018 6 pm

20. Adjournment: Anderson motion, Motion carried.