

Brodhead Special Personnel Committee Meeting, July 25, 2018

Meeting was called to order by Deb Fox at 4:30 pm

Present: Fox, Vondra, Anderson. Absent Newcomer. This constituted a quorum. Also present were Clerk Withee and Chief Hughes.

Public Appearances: One guest had no comments.

Committee Comments or Questions: None

Approve previous minutes: Postponed to next meeting.

Employee Evaluation Drafts: Withee reported that they were talked about at department head meetings. Committee wants to see rough drafts at our next meeting.

City sponsoring employees attending police academy training: After discussion regarding the hiring of qualified police officers, Chief Hughes asked that we sponsor a candidate, Erin Klingaman to the Police Academy. This involves cost of the academy and wages/benefits while attending. The department budget can handle this expense, since we have been short officers this year. Contract would require 3 years of service to the department. There are clauses requiring payback to the City if this is not met. Anderson moved to recommend to Council to approve sponsoring Erin Klingaman at the Police Academy, subject to the Employment Agreement for Non-Certified or Non-certifiable Brodhead Police Officers. It should also be noted that this will not set a precedent, and all future similar offers would be looked at on a case to case basis. Seconded by Vondra. All aye, motion carried. Draft copy of agreement attached.

Closed Session re: full time officer vacancy. Not needed since this was addressed in the above item.

Future agenda items: Ethics policy, employee evaluation drafts.

It was decided that we would probably not need to meet August 1st as originally scheduled. Chairman Fox will let the committee know of the next scheduled meeting.

Anderson moved to adjourn at 4:56, seconded by Vondra. All aye; motion carried.

Gail Vondra, Committee Secretary