

**Minutes**  
Tuesday, August 14, 2018  
**PUBLIC SAFETY COMMITTEE (PSC)**  
Special Meeting: Dispatch Cost/Benefit Analysis Review

1. **Call to Order:** Meeting called to order by Chairperson Peach 5 p.m.
2. **Roll Call:**
  - Member Present: Mary Mason, Richard Peach, Peter Bernstein (arrived at 5:03 p.m.) and Don Mueller
  - Ex-officio members: Mike Olson (left at 6:10 p.m.) and Police Chief Hughes
  - Also Present: Tim Stocks
3. **Brodhead 9-1-1 cost/benefit analysis review:**
  - Alder Peach opened by stating what he would like to accomplish during this meeting.
  - Alder Peach opened the floor to any public comments.
    - Tim Stocks asked about the feasibility of contracting with Rock County 9-1-1 Communications Center, and if the PSC could use the standards set forth by the Commission on Accreditation for Law Enforcement Agencies (CALEA), in their Public Safety Communications Accreditation Program, and if the PSC was going put the issue of maintaining a dispatch to referendum.
  - Chief Hughes handed out a copy of Alder Peach's letter to the Common Council on the PSC progress thus far and his perspectives in regard to moving forward with this review.
  - Discussion on City of Monroe's UniverCity study on consolidating services with Green County Sheriff's office.
  - Chief Hughes provided a copy of the Dispatch Supervisor's position description.
  - Discussion on the following charts and information provided by Chief Hughes;
    - Call Volume by Time of Day
    - Call Volume by Shift
    - Call Volume by Day of Week
    - Call Volume by Service Type (EMS, Fire, Law)
    - Volume of Computer Aided Dispatch (CAD) Entries
    - Brodhead Fire District Calls for Service breakdown, including Mutual Aid Box Alarm System (MABAS)
    - Brodhead Area EMS Calls for Service breakdown
  - Discussion evaluating customer satisfaction.
  - Discussion held on some of the intrinsic value for keeping dispatch in-house.
4. **Future agenda items and next meeting date and time.**
  - Cost per call for service processed by the Dispatchers
  - Percentage of time spent on dispatching versus administrative functions.
5. **Motion to Adjourn:** Bernstein motioned, Mueller 2nd, to adjourn at 6:30 p.m.

APPROVED: 09/06/18