

Brodhead Personnel Meeting October 25, 2017

Present: Fox, Vondra, and Newcomer

Absent: Anderson and Clerk Withee

Guests: Chief Hughes, Independent Register Editor

The meeting was called to order at 4:50 pm by Chairman Fox. Newcomer made a motion to table the minutes of the previous meeting. Seconded by Vondra. All aye.

Public Appearances: Chief Hughes said they are in the process of hiring 2 dispatchers and 2 officers.

Committee Comments or Questions: None

Newcomer moved to go into closed session per WI State Statutes Sec. 19.85 (1) (c) considering employment, promotion compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. RE: Hiring Full Time Employee for Public Works. Also remaining in closed session per WI State Statutes Sec. 19.85 (1) (f) to consider, financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons which, if discussed in public, would likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. RE: City Employee. Vondra second move. All aye.

Vondra moved to return to open session. Seconded by Newcomer. All aye. No action was taken from closed sessions.

Final review of job descriptions was postponed to the next meeting. FSLA Rules/Fair Labor laws: the Chief asked that the committee allow up to 16 hrs. at \$300/hour with a benefits lawyer to draft memos concerning this. No action was taken by the committee at this time. The chief will pursue more information regarding these rules, as the committee was not sure a lawyer was needed.

The committee would like all Department heads to have evaluation forms that correlate with job descriptions for their departments ready for use by May 1st.

Future agenda items: Closed sessions for hiring in public works and police department, union negotiations, and pay scales for public works, and possibly other departments. Fair Labor laws regarding comp time.

Next meeting to be November 14th, 2017 at 4:30.

Vondra moved to adjourn at 6:05. Seconded by Newcomer. All aye.

Gail Vondra, Personnel Committee Secretary