

Brodhead Memorial Public Library  
November 20, 2017

The meeting was called to order at 4:01 by Brodhead Library Board President Kelly Gratz. Those in attendance were Joe Kohlman, Diane Anderson, Theresa Bernstein, Nancy Nettlesheim, library director Angela Noel. Ann Anderson and Kirsten Novy were absent.

The October minutes were approved with the motion from Joe Kohlman and a second from Theresa Bernstein.

There were two patron concerns. One was a question about availability of recent magazines. Another was a question about a fax machine. The library director dealt with the inquiries.

A discussion was held concerning library policy for closings for holidays. A motion was presented by Kelly Gratz to close the library for the Friday and Saturday following Thanksgiving beginning in 2018, while keeping the other holiday closings in synch with the city schedule. Theresa Bernstein provided a second. Motion passed.

After discussion the library board determined they would take \$100,000 from the Sugar River Bank account to transfer to the SCLS Foundation for investment purpose. The outcome of the investment will be re-evaluated a year from this date. The motion was made by Kelly Gratz and a second was made by Joe Kohlman. The motion passed on a unanimous roll call vote.

With the purchase of a new copier, the board decided to decrease the cost of copies. Black and white and colored copies will all be \$.25. The change in price will be monitored to see if it is cost effective. Motion was proposed by Kelly Gratz and seconded by Diane Anderson.

There were no spending vouchers. There was a reimbursement to the City of Brodhead for \$24,012.82. The HVAC work was \$22,443; the Green County Shared Resources amount was \$1569.82. Of that, \$569.82 is for WLA, \$500 photo scanner, \$500 for a hotspot. Diane Anderson made a motion to approve the reimbursement and Joe Kohlman seconded. Motion passed.

The financial report included information about the fund balance from 2016 of \$2,565.77. An audit this year showed \$46,000 of previous library fund balances in the general account. The DPI report from the library will include a section noting non-compliance by the City of Brodhead concerning the control of library funds.

The proposed 2018 city budget will be \$11,000 less than requested. Presently, the end of the 2017 fiscal year could see the library \$21,000 over budget. The financial report was approved on a motion by Kelly Gratz and a second from Diane Anderson.

The director's report was approved on a motion from Diane Anderson and a second from Joe Kohlman.

The motion to adjourn was made by Theresa Bernstein and was seconded by Joe Kohlman at 5:25.

Minutes respectfully submitted by Nancy Nettlesheim, secretary