

DRIVEWAY ACCESS PERMIT
CITY OF BRODHEAD
Per City Ordinance Chapter 236

A driveway permit is required to construct, reconstruct, alter or enlarge. No person shall construct or maintain a driveway across any sidewalk or curbing without first obtaining a driveway permit from the Director of Public Works.

Applicant Name: _____

Address: _____

Phone Number: _____

Driveway Width _____ New Replacement

Culvert Size _____

Contractor (Name: _____

Address: _____

Phone Number: _____

Scale Drawing: Include scaled drawing that accurately depicts portion of the driveway to be constructed, reconstructed, altered, or enlarged. Drawing should include the following:

- Driveway and approaches
- Culvert location, size, material
- Property and right-of-way lines
- Intersecting roads within 300 feet
- Width of right-of-way
- Type of adjacent road surface
- Distance from right-of-way to gasoline pumps and other structures on site (if applicable)
- Type of surface and width of driveway and approaches.

Refer to Chapter 236 of the City's Ordinances for location, design, and construction requirements. Ordinances are located on the City's website at <http://www.cityofbrodheadwi.us/>

The driveway permit shall contain the following provisions:

1. The applicant represents all parties in interest, and that such proposed driveway is for the bona fide purpose of securing access to his/her property and not for the purpose of parking or servicing vehicles, advertising, storage or merchandising of goods within the dedicated portion of the City street, or for any other purpose.
2. The City, notwithstanding the construction of such driveway, reserves the right to make any changes, additions, repairs or relocations within the dedicated portion of the City street at any time, including relocation, reconstruction, widening and maintaining the street without compensating the owner of such private driveway for the damage or destruction of such private roadway.

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- 3. The permittee, his/her successors or assigns agree to indemnify and hold harmless the City of Brodhead, its officials, officers, agents or employees against any claim or any cause of action for personal injury or property damage sustained by reason of the exercise of such permit.
- 4. The City does not assume any responsibility for the removal or clearance of snow, ice or sleet or the opening of any windows of such material upon such portion of such driveway within the dedicated portion of the City street.

Date of Application _____ Applicant's Signature: _____

Permit Fee Submitted (\$25 fee): _____
(Fee waived with new permitted construction)

Application Reviewed by: _____ Date: _____

Recommendation Approve Deny (Reason: _____)

If referred to Board of Appeals Approve Deny (Reason: _____)

Permit Issued _____ By: _____

Date: _____