REQUEST FOR CHILD LABOR PERMIT
(To be filled out by employer)

BUSINESS NAME ____________________________________
Street and/or P.O. Box __________________________________
City, State, Zip _____________________________________
Phone _____________________________________________

MINOR’S NAME ______________________________________
Street and/or P.O. Box __________________________________
City, State, Zip _____________________________________

ATTENDING SCHOOL __________________________________ 
Street ______________________________________________
City, State, Zip _____________________________________

Nature of employer’s business______________________________________________________________

Type of work minor will be performing (GIVE JOB TITLE AND/OR BRIEF DESCRIPTION OF DUTIES):
___________________________________________________________________________________________

Hours of work per week #__________ Hours of work per day #___________ Start time______________

Department of Industry, Labor and Human Relations’ requirements will not allow a work permit to be issued
without one of the following forms of identification: One from column A and one from column B:

COLUMN A                                          COLUMN B
Driver’s license                                    Social Security Card
Picture ID from a state Department of Transportation Receipt from Social Security office
Birth or Baptismal certificate                       NO exceptions to this column!

SCHOOL ID NOT ACCEPTED

The employee has been informed that he/she must present this form, fully completed, to the permit office along
with proof of age and pay a $10.00 fee. He/she will be reimbursed for the $10.00 fee before or at the time the
first paycheck is issued.

Location of Permit Office:
Brodhead City Clerk’s Office
1111 West 2nd Avenue
Brodhead WI 53520
(608)897-4018

Open: Monday – Friday
9:00 a.m. – 5:00 p.m.

Signature of EMPLOYER

Signature of PARENT