

Plan Commission & CDA

MINUTES

APRIL 4, 2016

7:00 PM

CITY HALL

MEETING CALLED BY	Mayor Pinnow
TYPE OF MEETING	
FACILITATOR	
NOTE TAKER	Jerry Elmer
TIMEKEEPER	
ATTENDEES	Jerry. E, Dan B., Tammy S., Jeremy P., John B., Doug P., Attorney Mark Schroeder. Absent was Joe K

Agenda topics

APPROVAL OF PREVIOUS MINUTES, PUBLIC APPEARANCES

DISCUSSION	.	
CONCLUSIONS	A motion was made by Jeremy P to approve the minutes. There was a second by Dan B. Motion carried.	
	No public appearances	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

CROSSWINDS DEVELOPMENT, CONCEPT PLAN FOR PROPERTY LOCATED AT 2602 1ST CENTER AVE

DISCUSSION	<p>Crosswinds Development: This has been an ongoing subject. The City Attorney verified the zoning designations and reported his findings to Mr. Berg.</p> <p>Concept Plan for Property at 2601 1st Center Ave: A request was made to determine if a lot division could be done at this location. The division would support a possible sale of a portion of this parcel.</p>	
CONCLUSIONS	<p>Crosswinds Development: No appearance from Crosswinds representatives.</p> <p>Concept Plan for Property at 2601 1st Center Ave: A motion was made by John B to recommend the City Attorney review the concept plan. A second to the motion was made by Dan B. Motion carried</p>	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

KOBUSSEN UPDATE, TIME CHANGE OF PLAN
COMMISSION MEETINGS

DISCUSSION	<p>Kobussen Updated: The building inspector has been investigating Kobussen's compliance to the approved site plan. There are several items to be completed including fencing and landscaping. The building inspector said this is beyond her scope of work and can do no more on the matter. Attorney Schroeder will meet with MSA to determine a resolution to the problem.</p> <p>Time Change: There was discussion about changing the time of the Plan Commission.</p>	
CONCLUSIONS	<p>Time Change: A motion was made by Jeremy P to chance the start time of the Plan Commission meetings from 7:00pm to 6:00pm. There was a second to the motion by Tammy S. Motion Carries.</p>	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

COMPREHENSIVE PLAN

TROY MAGGIED, VICTORIA SOLOMON

DISCUSSION	<p>Southwestern Wisconsin Regional Planning Commission would like an opportunity to work for the City of Brodhead to help update and or redevelop its Comprehensive Plan. There was discussion about their work for the City of Monroe and Village of Monticello.</p>	
CONCLUSIONS	<p>A motion was made by John B to recommend to City Council that they solicit Requests For Proposals from qualified companies to assist in the development of the Comprehensive Plan. A second to this motion was made by Tammy S. Motion carried.</p>	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

DEVELOPMENT PACKET, MEMBER TERMS,
ZONING MAP

DOUG PINNOW

DISCUSSION	<p>The development packet and zoning map are almost complete. Jerry E, Jeremy P and Joe K's terms are up. Jeremy and Jerry agreed to another term, Joe was not present.</p>	
CONCLUSIONS	<p>A motion was made by Jeremy P at 8:08 PM to adjourn the meeting which was seconded by Dan B. Motion carried</p>	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OBSERVERS	
RESOURCE PERSONS	

SPECIAL NOTES	
----------------------	--