

Plan Commission & CDA

MINUTES

MARCH 7, 2016

5:30 PM

CITY HALL

MEETING CALLED BY	Mayor Pinnow
TYPE OF MEETING	
FACILITATOR	
NOTE TAKER	Jerry Elmer
TIMEKEEPER	
ATTENDEES	Jerry. E, Dan B., Joe K., John B., Doug P Jeremy P, Attorney Mark Schroeder. Absent was Tammy S.

Agenda topics

APPROVAL OF PREVIOUS MINUTES

DISCUSSION		
CONCLUSIONS	A motion was made by John B to approve the minutes which was seconded by Joe K. Motion carried	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PUBLIC APPEARANCES

DISCUSSION	This will be an opportunity for the public to speak about any topic that is not a specific agenda item. No actions can be taken by the Commission regarding any issues being discussed. Topics and allotted time are permitted at the discretion of the Plan Commission Chairperson	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

CONCEPT PLAN FROM CROSSWINDS

ROGER BERG, JAY THOMPSON & JOE DEYOUNG

DISCUSSION	Residential duplex housing concept plans located in the Crosswinds subdivision were presented. After discussion with the City Engineer and City Attorney it was determined that lots 45 & 46 on which 4 duplexes were to be constructed are insufficient in size. A resolution to the problem is to combine lots 45 & 46 into one CSM which would have sufficient size to contain 3 duplexes. The developer agreed that there may be additional costs, which he would bear, such as new water and waste laterals as a result of these actions. Lots 8 & 42 were also proposed duplex housing projects. It was determined that they have sufficient square footage to legally contain the proposed improvements. Along with the lot size issues, it was determined that the zoning designations on all proposed lots need to be verified. It appears the developer's agreement should be reviewed and if needed change the designations to fit the proposed projects.

CONCLUSIONS	A motion was made by Jon B to approve the 3 duplex concept. A second was made by Joe K. Motion carried.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

CLOSED SESSION

DOUG PINNOW

DISCUSSION	At 6:10pm a motion was made by Joe K. and second Jeremy P to go into closed session. A roll call vote was taken. The result was all ayes. At 6:24pm a motion was made by Joe K and second by Dan B to come out of closed session. Motion carried.	
CONCLUSIONS	A motion was made by John B. to recommend to City Council the purchase of property on the south end of the city. The property consists of 2 parcels. Parcel numbers are 23206-2026.0000 containing 7.38ac & 23206-2025.0000 containing 1.225ac. The motion was seconded by Joe K. Motion carried.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FUTURE AGENDA ITEMS

DOUG PINNOW

DISCUSSION	Future agenda items should include an update from the building inspector on the Kobussen building/site plan to verify adherence to codes and ordinances. Possible time change of the Plan Commission meetings. Comprehensive Plan update. Senior/Community Center update. Combined meeting with the building inspector, Plan Commission and Board of Appeals.	
CONCLUSIONS	A motion was made by Jeremy P at 6:28pm to adjourn the meeting which was seconded by Joe K.. Motion carried	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OBSERVERS	
RESOURCE PERSONS	
SPECIAL NOTES	