

Brodhead Plan Commission & CDA

MINUTES

SEPTEMBER 7, 2015

7:00 PM

CITY HALL

MEETING CALLED BY	Mayor Pinnow
TYPE OF MEETING	
FACILITATOR	
NOTE TAKER	Jerry Elmer
TIMEKEEPER	
ATTENDEES	Jerry E., Dan B., Joe K., Tammy S., Jeremy P., John B. Attorney Mark S., Doug P.

Agenda topics

[TIME ALLOTTED] APPROVAL OF PREVIOUS MINUTES [PRESENTER]

DISCUSSION		
CONCLUSIONS	Motion by Joe K to approve prior minutes. Second by Jeremy P. Motion carries	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

[TIME ALLOTTED] PUBLIC HEARINGS ATTORNEY SCHROEDER, OFFICER RAUPP

DISCUSSION	There were two public hearings held. The first regarding a technical revision to the floodplain ordinance was opened at 7:02 and no public attended. Hearing closed at 7:06. The next regarding off street parking restrictions in residential areas opened at 7:06 and no public attended. Hearing closed at 7:15	
CONCLUSIONS	A motion was made by John B to recommend to Council the approval of technical revision to the floodplain ordinance. Second by Tammy S. Motion Carries. A motion was made by Joe K to recommend to Council the approval of an ordinance amending Sec. 480-51C(2) of the zoning ordinances regarding off-street parking. Second by Jeremy P. Motion carries	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

[TIME ALLOTTED] HOUSING STOCK IMPROVEMENT PROGRAM [PRESENTER]

DISCUSSION	Further development of the program included the proposal to have the applicant have a maximum of 90% LTV ratio in order to qualify for the program. The subject value will be determined by the assessed value.

CONCLUSIONS	Motion by Jeremy P to approve the Housing Stock Improvement Program with the addition of a maximum of a 90% LTV ratio. Second by Dan B. Motion carries	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

[TIME ALLOTTED]

BUILDING IMPROVEMENT PROGRAM

[PRESENTER]

DISCUSSION	Spring Grove Insurance submitted invoices in the amount of \$13,146. There has been no final approval from the Building Inspector but all other criteria has been met. Pinnow Investment Group presented an application for exterior work on the back side of the building. Cost estimates of \$6,583 and will be requesting 50% of those costs. State Farm Insurance presented an application for interior and exterior improvements in the amount of \$11,109. Examples of improvements include new electric service, interior flooring, and exterior brick work.	
CONCLUSIONS	Motion by Jeremy P to approve \$5,000 payment to Spring Grove Insurance contingent on the Building Inspectors final approval. Second by Joe K. Motion carries. Motion by Joe K to approve the Pinnow Investment Group application. Second by Dan B. Jeremy P abstains. Motion carries. Motion by Joe K to approve State Farm Insurance application. Second by John B. Motion carries. Motion by Joe K to have State Farm submit invoices prior to payment. Second by John B. Motion carries	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

[TIME ALLOTTED]

**FARM OPERATION, CLOSED SESSION,
ADJOURNMENT**

[PRESENTER]

DISCUSSION	City has no extra territorial authority regarding farming operations. At 7: 59 a unanimous voice vote was conducted to go into closed session. At 8:07 we returned to open session.	
CONCLUSIONS	Motion by Dan B to recommend to council not to approve acquisition an interest in property located at 802-804 23 rd Street at this time. Second by Joe K. Motion carries. Motion by Joe K to adjourn at 8:33. Second by Jeremy P. Motion carries	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OBSERVERS	
RESOURCE PERSONS	
SPECIAL NOTES	