

# Plan Commission & CDA

## MINUTES

DECEMBER 7, 2015

7:00 PM

CITY HALL

<b>MEETING CALLED BY</b>	Mayor Pinnow
<b>TYPE OF MEETING</b>	
<b>FACILITATOR</b>	
<b>NOTE TAKER</b>	Jerry Elmer
<b>TIMEKEEPER</b>	
<b>ATTENDEES</b>	Jerry. E, Dan B., Joe K., John B., Doug P., Attorney Mike Faust. Absent were Tammy S. and Jeremy P.

### Agenda topics

#### APPROVAL OF PREVIOUS MINUTES

<b>DISCUSSION</b>	October 5, 2015 minutes were read aloud by Jerry E.	
<b>CONCLUSIONS</b>	A motion was made by Joe K to approve the minutes which was seconded by Dan B. Motion carried	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

#### KUHN NORTH AMERICA CSM & UTILITY EASEMENT AGREEMENT

ATTORNEY FAUST

<b>DISCUSSION</b>	This has been an ongoing subject which is coming to a conclusion	
<b>CONCLUSIONS</b>	A motion was made by John B to recommend to council to approve the preliminary CSM & Utility Easement Agreement subject to the conditions contained in the December 1, 2015 email of the city attorney. A second to the motion was made by Joe K. Motion carried.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

#### PINNOW INVESTMENT GROUP BUILDING IMPROVEMENT PROGRAM FUNDS REQUEST

DOUG PINNOW

<b>DISCUSSION</b>	A request for BIP funds was made after the project was completed and all invoices were paid. It was determined that a precedent has been set in the M&J's Bar application citing that since all the labor and material has been paid for it shows no need for the grant money	

<b>CONCLUSIONS</b>	A motion was made by Dan B to deny BIP funds for this project. A second was made by Joe K. Motion carried.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**PROPOSED EXTRATERRITORIAL PRELIMINARY  
CSM**

TODD HASSE

<b>DISCUSSION</b>	The purpose of the CSM is to create two lots out of the existing parcel which is identified as PN# 23-012-0943.0000. Lot 1 will contain 1.17 acres and the existing business while lot 2 will contain 4.21 acres and the rental storage units	
<b>CONCLUSIONS</b>	A motion was made by John B. to recommend approval of the CSM subject to the review and approval of the City Engineer. A second was made by Dan B. Motion carried	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**FUTURE AGENDA ITEMS**

DOUG PINNOW

<b>DISCUSSION</b>	After discussion it was determined that future agenda items should consist of, among others, the progress of the Kobussen building, replacing the building inspector, Kirchner land and buildings purchase and the upcoming January 25th combined meeting	
<b>CONCLUSIONS</b>	A motion was made by Joe K at 7:30 PM to adjourn the meeting which was seconded by Dan B. Motion carried	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

<b>OBSERVERS</b>	
<b>RESOURCE PERSONS</b>	
<b>SPECIAL NOTES</b>	